



Slinger Community Library Board of Trustees
Village Community Room, located at 218 Slinger Rd
Monday, February 19, 2024 at 4:30pm

Agenda

Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel
David Waterman
Beth Lighthizer

Jane Hignite
Donna Moldenhauer

Kent Voll
Katherine Tobey

- I. **Open for Public Comment** (Information will be received from the public; however, no action will be taken on such issues at this time.)
- II. **Director's Report**
 - A. Circulation and Library Use Statistics, – January 2024
 - B. Library Program Report: January 2024
 - C. FOSL fundraisers
- III. **New Business**
 - A. Review and Action
 - i. Emergency Closure & Inclement Weather Policy
 - ii. 2023 Annual Report
 - iii. Minutes of January 8, 2024 meeting
 - iv. January Financial/Vouchers Report
- IV. **Announcements**
 - A. Next Meeting Date: Monday, March 11, 2023 – 4:30 pm
- V. **Adjourn Meeting**

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, February 16, 2024. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Leslie Schultz, Library Director

Date: Friday, January 5, 2024

Re: Agenda for Monday, January 8, 2024

II. DIRECTOR' S REPORT

A. Circulation and Library Use Statistics-November/December 2023

Monthly statistics 2023 vs 2024

January total circulations, digital (Hoopla & Libby) and physical were 8,423 with physical circulations at 6,575 and digital at 1,848. Physical circulations decreased 9.1% (661 items) from January 2023. Digital circulations increased 15.9 (254 items) from January 2023. Patron count was 2,105 an increase of .2% (4 patrons) from January 2023.

B. Library Program Report-November/December 2023

Please see attached January program reports.

C. Updates on FOSL fundraisers

- The FOSL will take over the Pie Day sale on Thursday, March 14th. As of now, we will be taking preorders for whole pies to be picked up on March 14th. We will sell slices of pie on March 14th for \$3.14. FOSL is hoping to get volunteers to help sell at the library.
- FOSL will be selling baked goods and Sippie Hippie coffee on Election Day, April 2nd. FOSL is hoping to get volunteers to help sell at the library.
- On April 27th at 7pm Aspen Sky will hold their monthly trivia, FOSL will be the beneficiary of the funds raised through \$20 for each team to registered.

III. NEW BUSINESS

i. Emergency Closure & Inclement Weather Policy

I've attached the policy for discussion on the Inclement Weather section.

ii. 2023 Annual Report

Please see the Annual Report Flyer for stats and highlights of 2023. Please refer to the attached PDF presentation for more details stats and other library information. I will go over the presentation during the meeting. Here are some of the stats I will be sharing with you.

Yearly statistics 2022 vs 2023

	<u>2022</u>	<u>2023</u>	
Physical Circulation:	84,969	83,702	1.5% decrease (1,267 items)
Digital Circulation:	15,238	19,132	25.6% increase (3,894 items)
Patron Count:	26,121	28,637	9.6% increase (2,516 patron visits)
Total Circulation:	100,208	102,834	2.6% increase (2,626 items)

Please contact me with any questions, comments or concerns before the meeting so that I may be prepared to answer them at the library board meeting.

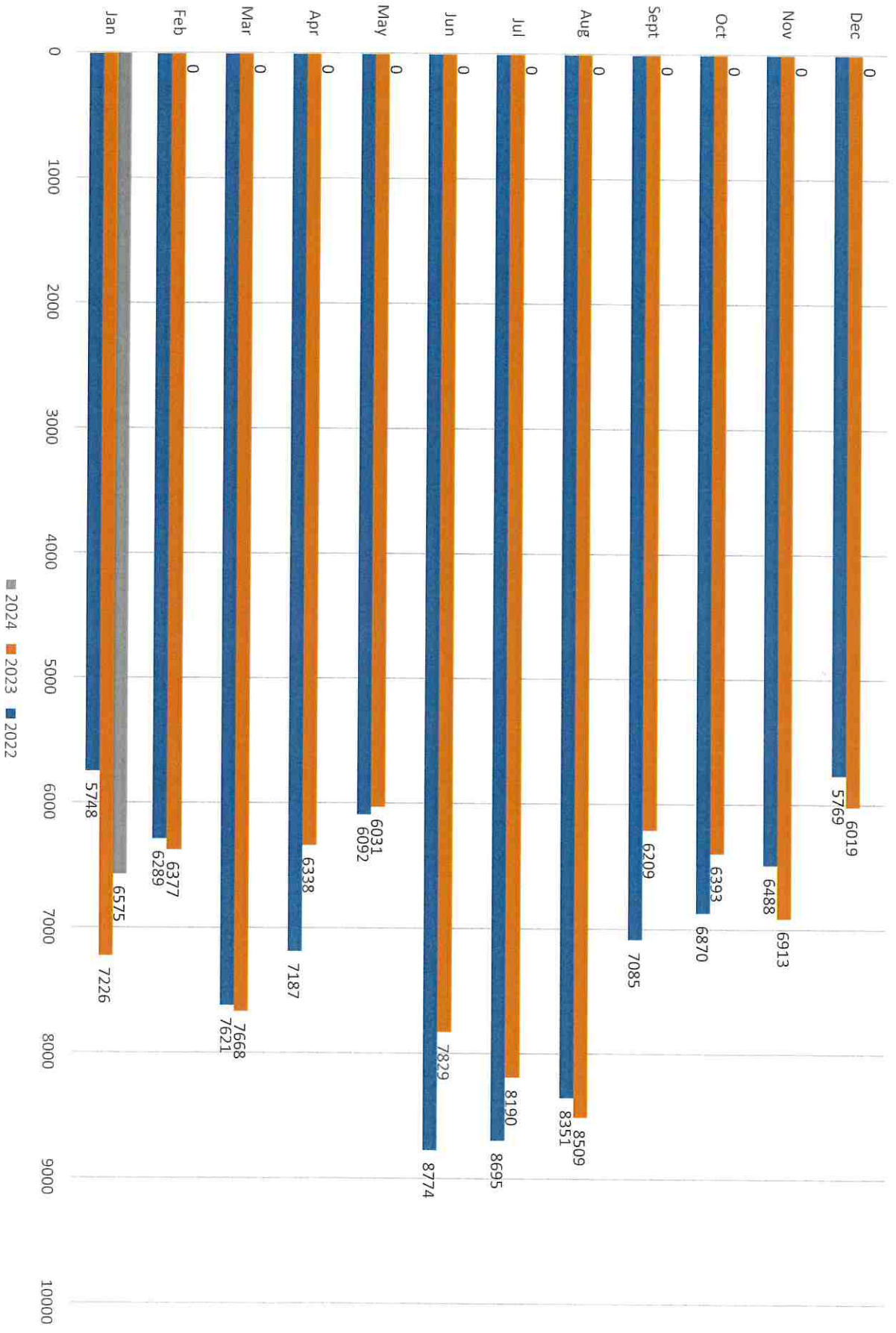
January Slinger Library Statistics

	2022	2023		2024	
Circulation Activity	Yr End	Month	Yr End	Month	YTD
Number of Days Open	293	25	295	23	23
Patron Count	26,121	2101	28637	2105	2105
New Cards Issued	371	27	386	15	15
Physical	Yr End	Month	Yr End	Month	YTD
Items Checked Out	84,970	7236	83702	6575	6575
Items Checked In	72,453	5721	72831	6037	6037
Holdings Placed	21,046	2166	21595	2026	2026
Library of Things Check Outs (LOT)	NA	39	1850	102	102
Digital	Yr End	Month	Yr End	Month	YTD
Libby & Overdrive Checkouts	13,615	1435	16861	1675	1675
Hoopla	1,587	159	2271	173	173
Databases	Yr End	Month	Yr End	Month	YTD
AtoZ Databases Logins (canceled for 2024)	2,340	189	1194	NA	NA
Ancestry.com Logins	352	30	319	25	25
Universal Classes	54	NA	NA	1903	1903
Transparent Lang.(Pronunciator Exp2023)	28	NA	NA	18	18
Breakdown of Check Out Numbers	Yr End	Month	Yr End	Month	YTD
Slinger	34,942	2964	35202	2635	2635
Wash Co Non Lib	43,413	3601	41980	3409	3409
Wash Co Cities	4,973	411	4752	435	435
Outside Wash Co	1,639	250	1768	96	96
Total Circulation Digital & Physical	Yr End	Month	Yr End	Month	YTD
	100,205	8820	102834	8423	8423
Interlibrary Loan Activity-WISCAT	Yr End	Month	Yr End	Month	YTD
Borrower - Requests from SL Patrons	97	12	138	19	19
Lender - Requests from other libraries	35	3	40	2	2
Library Programming	Yr End	Month	Yr End	Month	YTD
Adult/Other Programs	79	7	97	10	10
Adult Program Attendance	710	40	895	68	68
Adult Self Directed Programs	2	0	2		0
Adult Self Directed Participation	159	0	195		0
Teen Programs	50	5	50	2	2
Teen Program Attendance	322	9	313	34	34
Teen Self Directed Programs	1	0	0		0
Teen Self Directed Attendance	54	0	0		0
Childrens Programs	163	20	209	7	7
Childrens Programs Attendance	2,993	173	3399	152	152
Childrens Self Directed Programs	84	12	138	6	6
Childrens Self Directed Attendance	1,407	109	2101	88	88
Other Library Services Offered	Yr End	Month	Yr End	Month	YTD
Wifi Logins	5,928	489	7787	614	614
Internet Logins	926	86	1120	105	105
PAC Logins	18,497	1550	17822	1326	1326
Other Library Statistics	Yr End	Month	Yr End	Month	YTD
Community Meetings	31	3	110	2	2
Community Meetings Attendance	307	43	402	23	23
Facebook Reach	45,210	3108	47891	2022	2022
Website Visits	61,575	3860	137961	6446	6446
Number of Volunteers	28	0	50	1	1
Volunteer Hours	40.50	0	61	1	1
Reference Statistics	Yr End	Month	Yr End	Month	YTD
Reference Questions	856	70	2193	192	192
Computer & Technology Assistance	252	18	461	35	35

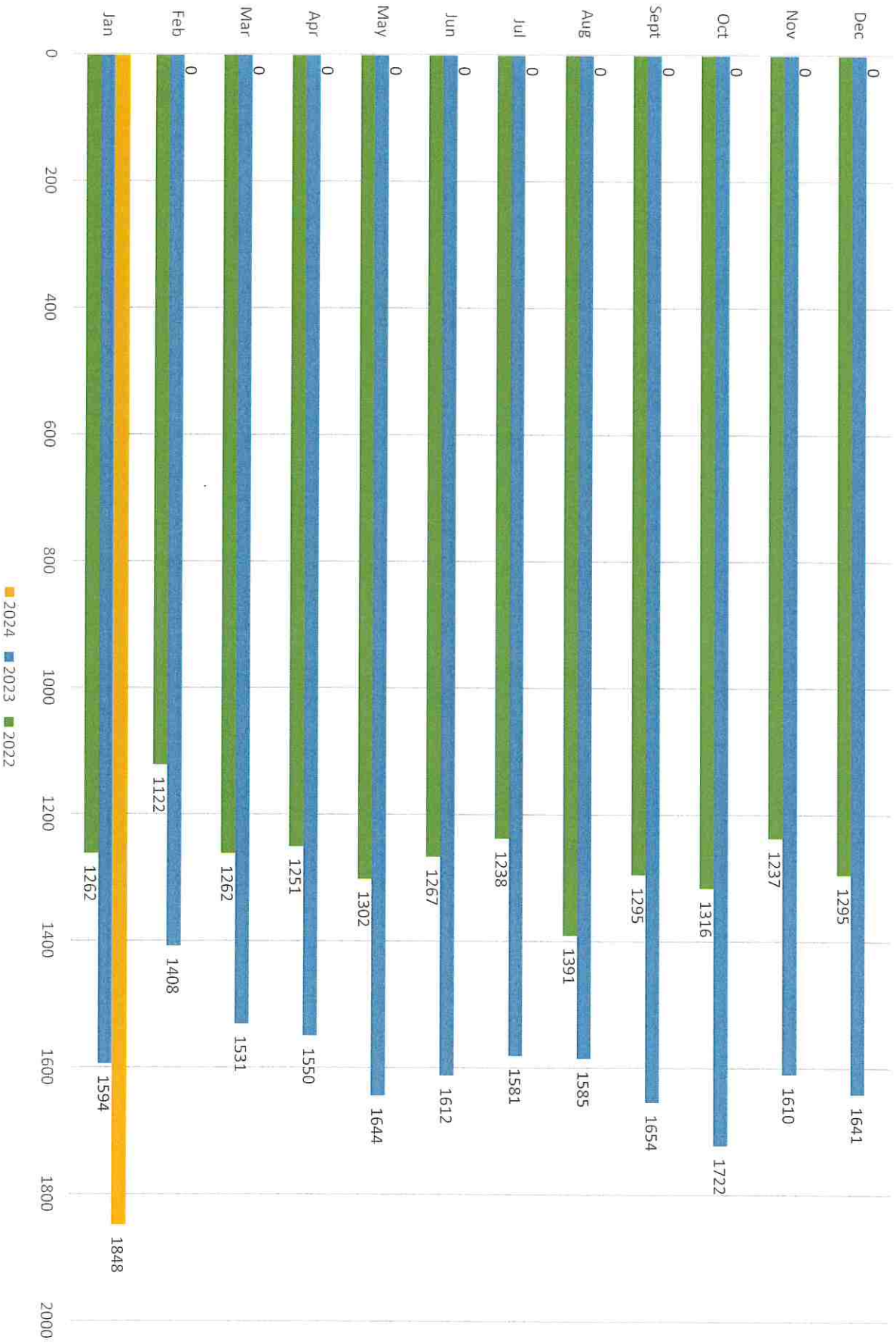
December Slinger Library Statistics

	2021	2022		2023	
Circulation Activity	Yr End	Month	Yr End	Month	YTD
Number of Days Open	295	22	293	22	295
Patron Count	22,700	1,720	26,121	1,973	28,637
New Cards Issued	232	21	371	14	386
Physical	Yr End	Month	Yr End	Month	YTD
Items Checked Out	77,481	5,769	84,970	6,022	83,702
Items Checked In	66,171	4,529	72,453	5,028	72,831
Holds Placed	21,401	1,425	21,046	1,612	21,595
Library of Things Check Outs (LOT)	NA	NA	NA	115	1,850
Digital	Yr End	Month	Yr End	Month	YTD
Libby & Overdrive Checkouts	14,147	1,100	13,615	1,465	16,861
Hoopla	371	159	1,587	176	2,271
Databases	Yr End	Month	Yr End	Month	YTD
AtoZ Databases Logins	8,061	256	2,340	39	1,194
Ancestry.com Logins	1,056	5	352	22	319
Universal Classes (thru Libby)	17	2	54	139	NA
Transparent Language	199	0	28	12	NA
Breakdown of Check Out Numbers	Yr End	Month	Yr End	Month	YTD
Slinger	33,248	2,241	34,942	2,873	35,202
Wash Co Non Lib	38,927	3,155	43,413	2,616	41,980
Wash Co Cities	3,996	277	4,973	401	4,752
Outside Wash Co	1,267	96	1,639	129	1,768
Total Circulation Digital & Physical	Yr End	Month	Yr End	Month	YTD
	91,903	7,064	100,205	7,660	102,834
Interlibrary Loan Activity-WISCAT	Yr End	Month	Yr End	Month	YTD
Borrower - Requests from SL Patrons	80	4	97	9	138
Lender - Requests from other libraries	27	4	35	3	40
Library Programming	Yr End	Month	Yr End	Month	YTD
Adult/Other Programs	47	6	79	10	97
Adult Program Attendance	326	51	710	92	895
Adult Self Directed Programs	15	0	2	0	2
Adult Self Directed Participation	306	0	159	0	195
Teen Programs	21	5	50	5	50
Teen Program Attendance	196	15	322	35	313
Teen Self Directed Programs	11	0	1	0	0
Teen Self Directed Attendance	136	0	54	0	0
Childrens Programs	79	22	163	16	209
Childrens Programs Attendance	1,770	227	2,993	297	3,399
Childrens Self Directed Programs	51	13	84	14	138
Childrens Self Directed Attendance	1,777	96	1,407	248	2,101
Other Library Services Offered	Yr End	Month	Yr End	Month	YTD
Wifi Logins	4,827	414	5,928	454	7,787
Internet Logins	662	71	926	92	1,120
PAC Logins	18,522	1,294	18,497	1,211	17,822
Other Library Statistics	Yr End	Month	Yr End	Month	YTD
Community Meetings	14	4	31	1	110
Community Meetings Attendance	133	60	307	4	402
Facebook Reach	25,863	3,122	45,210	2,521	47,891
Website Visits	50,394	4,328	61,575	24,450	137,961
Number of Volunteers	23	0	28	0	39
Volunteer Hours	26.00	0.00	40.50	0.00	63.00
Reference Statistics	Yr End	Month	Yr End	Month	YTD
Reference Questions	1,091	46	856	188	2,193
Computer & Technology Assistance	260	6	252	39	461

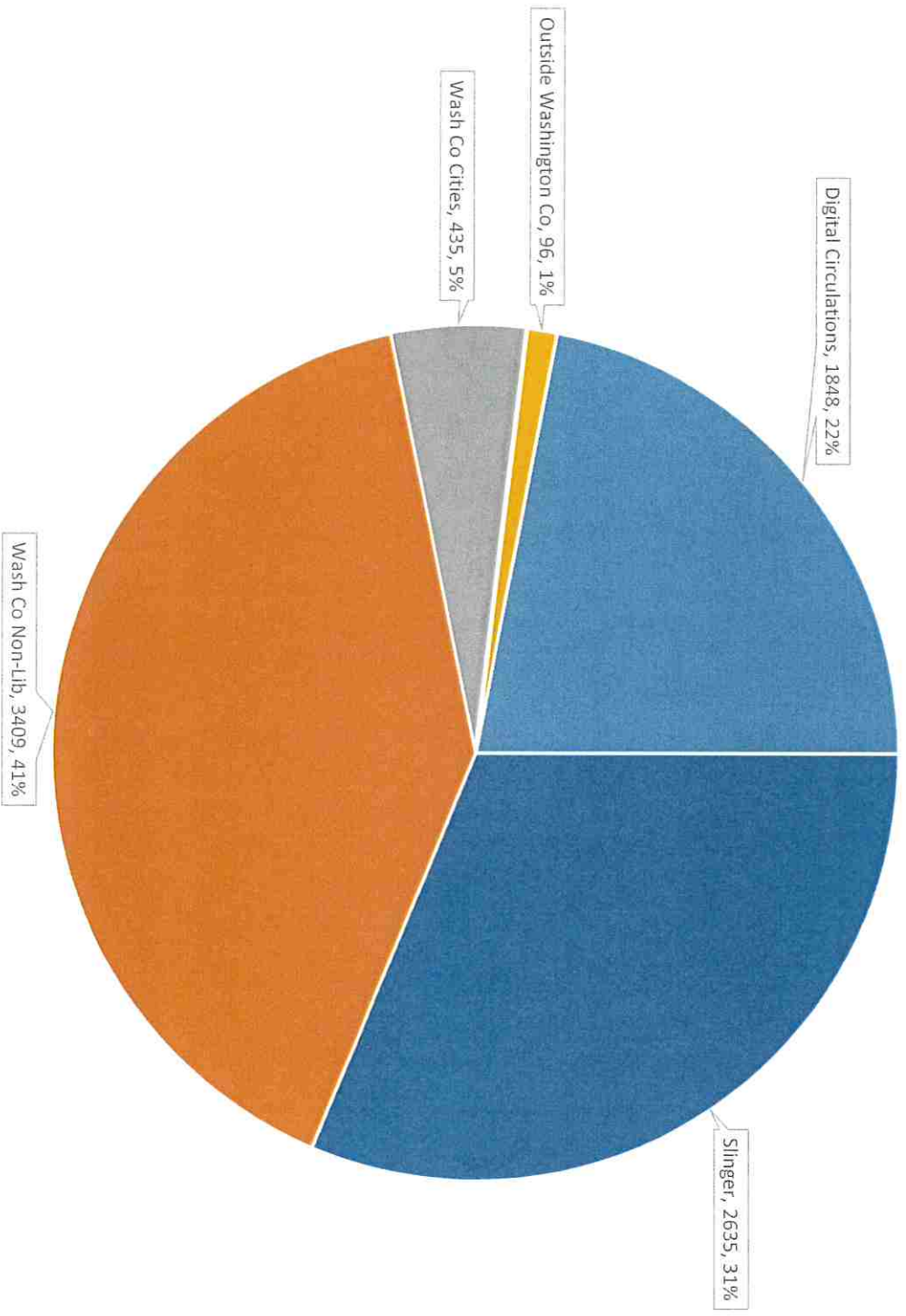
3 Year Physical Circulations



3 Year Digital Circulation Libby & Hoopla



January 2024 Total Circulations 8,423
Physical 6,575 & Digital 1,848



- Slinger
- Wash Co Non-Lib
- Wash Co Cities
- Outside Washington Co
- Digital Circulations

January 2024 Programs

Preschool Storytimes (ages 0-5)	Attendance
Lil' Bookworms Story Time (bears)	27
Lil' Bookworms Story Time (penguins)	21
Lil' Bookworms Story Time (chipmunks/squirrels)	19
Lil' Bookworms Story Time (rabbits/hedgehogs)	34
Lil' Bookworms Story Time (groundhogs)	36
Total	137

Preschool Storytime Crafts (self-directed)	Participants
Lil' Bookworms Story Time (bears)	12
Lil' Bookworms Story Time (penguins)	10
Lil' Bookworms Story Time (chipmunks/squirrels)	9
Lil' Bookworms Story Time (rabbits/hedgehogs)	13
Lil' Bookworms Story Time (groundhogs)	15
Total	59

Afternoon Adventurers (ages 6-11)	Attendance
Afternoon Adventurers (LEGO Build)	5
Afternoon Adventurers (Valentine photo frame)	10
Total	15

Teen Thursday (ages 12-18)	Attendance
Teen Thursdays (Beauty & the Beast Rose)	16
Teen Thursdays (marshmallow snowmen)	18
Total	34

Adult (ages 18+)	Attendance
Craftermorning @ the library- felt flowers	10
Devouring Book Cookbook Club-sneaky chef	3
Morning Movie-Indiana Jones	1
Monday Afternoon Book Club-	4
Pints & Pages Book Club	8
Goal Setting Workshop	4
Senior Outreach -SV# 4-Lori	16
Senior Outreach -SV# 1-Kelly	cancel-facility sickness
Senior Outreach -SV# 3-Abby	15
Senior Outreach -SV# 2-Carrie	7
Total	68

Monthly (self-directed)	Participants
Youth Scavenger Hunt	29
Preschool Storytime crafts	59
Total	88

Total Programs/Attendance	
Total programs (in-person & self-directed)	25
Attendance (in-person & self-directed)	342

January minutes of the Slinger Community Library Board
Monday, January 8, 2024

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board Vice President Donna Moldenhauer at 218 Slinger Road, Slinger, WI at 4:30pm on January 8, 2024 in accordance with Notice of Meeting delivered to members on January 5, 2024.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
David Waterman	X	
Jane Hignite	X	
Beth Lighthizer	X	
Katherine Tobey	X	
Kent Voll	X	
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	7	

Also present:

Leslie Schultz, Library Director

I. Open for Public Comment

Director Schultz shared how Mrs. Hanna and baby Cole were doing. Director Schultz also shared her plan for the pending inclement weather. Library Board trustees want to add to agenda the Closure Policy in February.

II. Director's Report

A. Circulation and Library Use Statistics- November/December 2023

Monthly statistics 2022 vs 2023

Director Schultz stated November total circulations, digital (Hoopla & Libby) and physical were 8,523 with physical circulations at 6,488 and digital at 1,610. Physical circulations increased 6.5% (425 items) from November 2022. Digital circulations increased 30.2% (373 items) from November 2022. Patron count was 2,227 an increase of 21.6% (395 patrons) from November 2022.

Director Schultz stated December total circulations, digital (Hoopla & Libby) and physical were 7,660 with physical circulations at 6,019 and digital at 1,641. Physical circulations increased 4.3% (250 items) from December 2022. Digital circulations increased 26.7% (346 items) from December 2023. Patron count was 1,973 an increase of 14.7% (253 patrons) from December 2022.

Yearly statistics 2022 vs 2023

Director Schultz stated physical circulations decreased 1.5%, digital circulations increased 25.6%, and patron count increased 9.6%. Total circulation (physical and digital) increased 2.6%.

B. Library Program Report- November/December 2023

Director Schultz shared the November and December program reports.

C. Updates on FOSL book sale, Holiday Wish Tree, and New Book Tree

Director Schultz shared the 2023 FOSL Annual Booksale raised \$1,000, the Holiday Wish Tree raised \$414.00 for the future expansion and the Neil Park Family Foundation donated \$4,000 to the library, Director Schultz also stated a New Book Tree campaign.

III. New Business

i. 2024 Staff Development Day (review & Action)

Director Schultz recommended closing the library for Staff Development Day on Monday, November 11th.

Motion by Lighthizer/Moldenhauer to approve closing the library on Monday, November 11th, all day, for Staff Development Day. Motion carried.

ii. February Library Board meeting (discussion and action)

The Library Board approved to move the February Library Board meeting to February 19, 2024.

Motion by Voll/Waterman/ to approve moving the February Library Board meeting to February 19, 2024. Motion carried.

iii. Minutes of November 13, 2023 meeting

Motion by Lighthizer/Voll to accept minutes as presented. Motion carried.

iv. November/December Financial/Vouchers Reports

Motion by Voll/Lighthizer to accept vouchers with corections. Motion carried.

V. Announcements:

A. Next Meeting Date: Monday, February 19, 2024 at 4:30pm

VI. Adjourn Meeting

Motion by Hignite/Lighthizer to adjourn at 5:16pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director

Monthly Deposit 2024

Slinger Community Library Total Monthly Deposit *(minus sales Tax)*

January	\$ 617.56	April	\$ -	July	\$ -	Oct	\$ -	
February	\$ -	May	\$ -	August	\$ -	Nov	\$ -	
March	\$ -	June	\$ -	Sept	\$ -	Dec	\$ -	
							Total	\$ 617.56

Fines/Fees Monthly Deposit		Services Monthly Deposit		Donations Monthly Deposit			
<i>Late fines, lost item fees, missing pieces, replacement costs</i>		<i>Copies - Faxing - Replacement Cards - CC Coffee Snacks</i>			<i>Regular</i>	<i>Building & Offset</i>	<i>Other</i>
January	\$ 45.12	January	\$ 167.38	January	\$ -	\$ 414.00	\$ -
February	\$ -	February	\$ -	February	\$ -	\$ -	\$ -
March	\$ -	March	\$ -	March	\$ -	\$ -	\$ -
April	\$ -	April	\$ -	April	\$ -	\$ -	\$ -
May	\$ -	May	\$ -	May	\$ -	\$ -	\$ -
June	\$ -	June	\$ -	June	\$ -	\$ -	\$ -
July	\$ -	July	\$ -	July	\$ -	\$ -	\$ -
August	\$ -	August	\$ -	August	\$ -	\$ -	\$ -
September	\$ -	September	\$ -	September	\$ -	\$ -	\$ -
October	\$ -	October	\$ -	October	\$ -	\$ -	\$ -
November	\$ -	November	\$ -	November	\$ -	\$ -	\$ -
December	\$ -	December	\$ -	December	\$ -	\$ -	\$ -
Total	\$ 45.12	Total	\$ 167.38	Total	\$ -	\$ 414.00	\$ -

Monthly Deposit 2023

Slinger Community Library Total Monthly Deposit

January	\$ 1,379.00	April	\$ 435.78	July	\$ 605.99	Oct	\$ 223.27	
February	\$ 1,127.76	May	\$ 503.91	August	\$ 725.15	Nov	\$ 248.99	
March	\$ 792.18	June	\$ 417.69	Sept	\$ 228.23	Dec	\$ 364.25	
							Total	\$ 7,052.20

Fines/Fees Monthly Deposit		Services Monthly Deposit		Donations Monthly Deposit		
<i>Late fines, lost item fees, missing pieces, replacement costs</i>		<i>Copies - Faxing - Replacement Cards - CC Coffee Snacks</i>			<i>Regular</i>	<i>Building & Offset</i>
*January	\$ 703.00	January	\$ 139.00	January	\$ -	\$ 537.00
*February	\$ 300.79	February	\$ 144.60	February	\$ -	\$ 682.37
*March	\$ 596.58	March	\$ 195.60	March	\$ -	\$ -
*April	\$ 306.58	April	\$ 129.20	April	\$ -	\$ -
*May	\$ 300.41	May	\$ 203.50	May	\$ -	\$ -
*June	\$ 319.81	June	\$ 97.88	June	\$ -	\$ -
*July	\$ 428.55	July	\$ 177.44	July	\$ -	\$ -
*August	\$ 555.77	August	\$ 145.58	August	\$ -	\$ 23.80
September	\$ 86.53	September	\$ 141.70	September	\$ -	\$ -
October	\$ 93.54	October	\$ 129.73	October	\$ -	\$ -
November	\$ 101.99	November	\$ 147.00	November	\$ -	\$ -
December	\$ 97.17	December	\$ 82.65	December	\$ -	\$ 184.43
Total	\$ 3,890.72	Total	\$ 1,733.88	Total	\$ -	\$ 1,427.60

* denotes SCL Fines assessed

SCL Fine Free 9/1/2023

VOUCHERS JANUARY 2024

230-00-55110-300-000 Processing Materials Supplies & Expense

Date	Description	Invoice #	Debit	Balance	% of Budget
				\$2,650.00	\$2,650.00
					0.00%
		TOTAL SPENT	\$0.00		

230-00-55110-310-000 Central Services

Date	Description	Invoice #	Debit	Balance	% of Budget
1/31/2023	Village of Slinger		\$28,632.00	\$28,632.00	\$28,632.00
				\$0.00	100.00%
		TOTAL SPENT	\$28,632.00		

230-00-55110-320-000 Programs

Date	Description	Invoice #	Debit	Credit	Balance	% of Budget
					\$5,650.00	\$5,650.00
						0.00%
		TOTAL SPENT	\$0.00			

230-00-55110-325-000 Marketing

Date	Description	Invoice #	Debit	Balance	% of Budget
				\$1,650.00	\$1,650.00
					0.00%
		TOTAL SPENT	\$0.00		

230-00-55110-330-000 Training

Date	Description	Invoice #	Debit	Balance	% of Budget
				\$3,000.00	\$3,000.00
					0.00%
		TOTAL SPENT	\$0.00		

230-00-55110-350-000 Repair and Maintenance

Date	Description	Invoice #	Debit	Balance	% of Budget
				\$300.00	\$300.00
					0.00%
		TOTAL SPENT	\$0.00		

230-00-55110-530-000 Central Site Services-Building

Date	Description	Invoice #	Debit	Balance	% of Budget
1/31/2023	Village of Slinger		\$43,048.00	\$43,048.00	\$43,048.00
				\$0.00	100.00%
		TOTAL SPENT	\$43,048.00		

230-00-55110-726-000 Contracted Services Payments

Date	Description	Invoice #	Debit	Credit	Balance	% of Budget
					\$14,184.00	\$14,184.00
						0.00%
		TOTAL SPENT	\$0.00			

230-00-55110-800-000 - Library Capital Outlay/Collections

Date	Description	Invoice #	Debit	Balance	% of Budget
1/31/2023	Ingram	CH & AD Prints	\$104.17	\$32,269.00	\$32,269.00
1/31/2023	Maris Associates	AD NF books	\$253.44	\$32,164.83	
1/31/2023	Daily News	Newspaper	\$252.00	\$31,911.39	
1/31/2023	Hoopla	Digital Content	\$355.42	\$31,659.39	
		TOTAL SPENT	\$965.03	\$31,303.97	3.00%

230-00-55110-830-000 Technology

Date	Description	Invoice #	Debit	Balance	% of Budget
				\$5,000.00	\$5,000.00
					0.00%
		TOTAL SPENT	\$0.00		

230-00-55110-101-000 Salary/Wages

Date	Description	YTD Actual	Budget	Unexpended	% Used
1/31/2023	F/T Wages		\$114,166.21		needs updating
1/31/2023	P/T Wages (w/benefits)		\$59,555.06		needs updating
1/31/2023	P/T Wages	\$3,208.43	\$57,774.60		5.6%
		\$3,208.43	\$ 231,495.87		N/A

Slinger Community Library CDs

Certificate B - held at Associated Bank in Slinger - Acct #290811****

18-month CD renewed on 9/18/2019

Balance as of 3/18/21: \$14,375.22

Interest Rate: .26%

Maturity Date: March 18, 2021

Account CLOSED on 3/18/21

Certificate C - held at Forte Bank - Acct#2155*****

12-month CD renewed on 4/14/2021

Balance as of 4/14/2022: \$11,867.26

Interest Rate: .20%

Maturity Date: April 14, 2023

Account CLOSED on 11/30/22

Certificate E - held at Forte Bank -

12-month CD opened on 4/14/2021

Balance as of 4/14/2022: \$14,403.99

Interest Rate: .20%

Maturity Date: April 14, 2023

Account CLOSED on 11/30/22

Certificate H - held at Forte Bank

15-month CD renewed on 9/5/2023

Balance as of 11/30/2022: \$26,862.49

Interest Rate: 4.50%

Maturity Date: December 5, 2024

Total: \$27,163.87

Certificate J - held at Forte Bank

21-month CD opened on 11/30/2022

Balance as of 11/30/2022: \$100,000

Interest Rate: 4.00%

Maturity Date: August 31, 2024

Total: \$102,004.47

Certificate M - held at Forte Bank

21-month CD opened on 3/20/2023

Balance as of 3/20/2023: \$29,000

Interest Rate: 4.30%

Maturity Date: December 20, 2024

Total: \$29,314.31

Certificate N - held at Forte Bank

15-month CD opened on 7/14/2023

Balance as of 7/14/2023: \$25,000

Interest Rate: 4.50%

Maturity Date: October 14, 2024

Total: \$25,000.00

2024 Library Accounts

Building & Offset Reserves -(Money Market Acct @ Associated Bank)

Capital Offset Funds received from Washington County. Require a 50/50 match and intended for capital expenditures.

\$261,259.67 @ Associated Bank/ \$100,000 @ Forte Bank

Balance: \$500,356.43

Library Reserve Funds- Certificate H held at Forte Bank

Balance: \$27,163.87

Cash and Investments- Funds made up of our operating costs and unused funds from previous years.

Balance: \$177,919.65

7/11/22 Library Board approved the transfer of \$150,000 from the Cash and Investment acct to Building & Offset acct.

11/14/22 Library Board approved the transfer of \$100,000 of Building and Offset funds to be put in a CD at Forte Bank for 21 months @ 4%.

Updated 2/7/2024 by LAS

Slinger Community Library

Emergency Closure & Inclement Weather Policy

Closing of Library Building

The Library is a public service institution, and every effort is made to maintain regular hours for the public and staff, safety permitting. The library can be closed by library director, in consultation with the Library Board President, in three situations; when weather conditions deteriorate to the point where emergency situations prevail, when vital equipment in the building fails (e.g., HVAC malfunction, no water in the building, no electricity, etc.) or if otherwise deemed necessary to ensure safety of either library staff or the public, such as a pandemic, epidemic, or outbreak.

Inclement Weather:

In the instance of inclement weather, the decision to close the Library will be based upon:

- General condition of the roads in the Slinger area in consultation with Parks, Public Works, & Forestry Superintendent and Police Chief.
- Condition of the Library's parking lot, walkways, and emergency exits.
- Availability of sufficient staff to open and operate the library.
- Requests for closure by local, county or state law enforcement or public health agencies

In absence of the Director, the Library Board President and member of the Library Leadership Team will make the decision to close the library. The library director must be notified of such action.

Once a decision has been made to close the library, the library director shall notify the following local officials:

Slinger Community Library Board of Trustees
Village of Slinger Administrator
Village of Slinger Clerk

The following online resources will be notified as well:

Slinger Community Library Facebook Page
Library Website www.slingerlibrary.org
Village of Slinger Website <https://www.vi.slinger.wi.gov/>

Cancellation of Library Programs & Reservations

- Storytimes and lapsits will be cancelled if the schools are closed.
- All scheduled library programs will be cancelled in the event of a library building closure.
- All meeting room reservations will be cancelled in the event of a library building closure. Library staff will attempt to notify reservation holders of closing.

Staffing Expectations

The Slinger Community Library wants its staff to feel safe. Staff members seriously concerned for their safety in the event of adverse weather conditions who choose not to travel to work (or chose to leave work before their shift is over) should feel comfortable doing so after notifying the library director or leadership team member.

If a staff member chooses not to work during his or her shift due to inclement weather conditions, the staff member will not receive pay for hours missed. Staff may make up lost time or use vacation/personal time. If an employee wants to make up lost time it will be at the discretion of the library director and circulation librarian.

Tornadoes

When threatening weather conditions exist, staff shall monitor the weather through a reliable website such as TMJ4 at <https://www.tmj4.com/> or the National Weather Service at <https://www.weather.gov/>. If tornado watch (conditions right for a tornado) or a warning (tornado sighted) has been issued, the staff will follow the procedures listed below.

Procedures

When a **Tornado Watch** is issued, the library staff will inform patrons of the possibility of a tornado developing. The following announcement will be made: The National Weather Service has issued a Tornado Watch. Threatening weather conditions may develop. If a Tornado Warning is issued, the library will require you to take cover or leave the facility immediately."

In the event of a **Tornado Warning**, the staff will notify patrons of the impending weather. The following announcement will be made: "The National Weather Service has issued a Tornado Warning. At this time, the library requires you to take cover under the direction of the library staff or leave the facility immediately." Library staff will strongly encourage the public to remain at the library and take cover in the designated areas: library public restrooms(1) and/or DPW breakroom(2) for their safety, but staff cannot require that they remain in the library. For the safety of staff and the public, public areas of the library must be cleared. Once in the designated safety areas, staff and patrons will stay in those areas until the Tornado Warning expires. Emergency weather kit containing a weather radio, flashlights, water, and first aid kits is located in the staff work area. If possible, staff should bring these items to designated areas and bring a personal cell phone.

Power Outages/Vital Equipment/HVAC Failure:

In the instance of Power Outages/Vital Equipment/HVAC Failure,

If there is a power outage or equipment failure, library staff is responsible for ushering any patrons safely out of the building. Without power or vital equipment, patrons can be hurt within the library, so it is vital that no one but library staff remain in the building. If an outage occurs during a storm, patrons are to stay in the main lobby for their safety and not ushered outdoors. Staff will remain in the library building until power or equipment has returned to operating order. After consulting with the Village Engineer and Village Administrator, a decision will be made concerning closing the library. The Library Board President will be notified of the closing and notifications will be posted on the door, library website, and library Facebook page.

Epidemic/Pandemic/Outbreak:

In the instance of an epidemic, pandemic, or outbreak:

The Library should plan for staff being unable to report to work in the event of a serious infectious disease outbreak. In addition, during any public health emergency organizations may be required to take measures to help slow the spread of illness such as closing by order of county, state or federal health or government officials. It is important to ensure that core business activities of the Library can be maintained with limited staff and reduced hours as determined by the Library Director.

Library Closure:

Slinger Community Library may temporarily close or limit services because of a public health emergency such as an epidemic/pandemic/outbreak in the event that any of the following occur:

- A. A mandate, order, or recommendation for closure is issued by Washington/Ozaukee County Health Department, Wisconsin State Department of Health or other local government officials.
- B. At the direction of the Library Board of Trustees.
- C. If multiple Library employees have been diagnosed or show symptoms.
- D. At the discretion of the Library Director, in consultation with the Library Board President

In addition, Slinger Community Library may temporarily close, reduce its operating hours, or limit services in the event that there is insufficient staff to maintain basic service levels or to reduce the possible spread of the contagion.

Library Reopening

During a declared public health or safety emergency, a phased reopening of the library building may be required. In the event of such an emergency, other policies may be impacted with respect to hours of operation, availability of equipment, limited computer or room usage, extended loan periods, restricted areas or service to preserve the safety of staff and patrons. Furthermore, any actions taken need to be publicized on the library website, library Facebook page, or signage posted on the outside library doors.

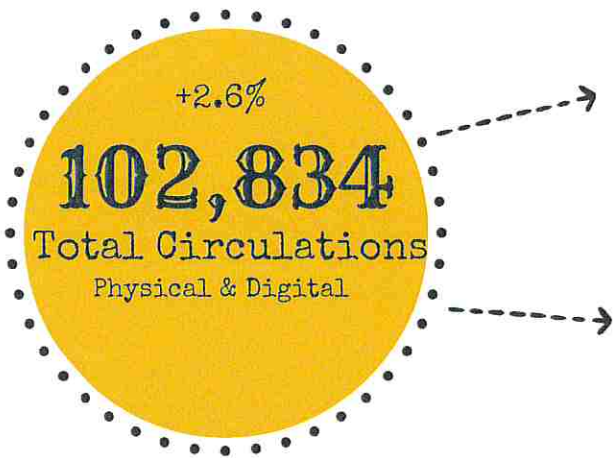
*Fines for materials due on days that the library is closed will be given a grace period and no fines will be assessed.



INFORMATION • INSPIRATION • ENTERTAINMENT
Slinger Community Library
220 Slinger Rd, Slinger WI 53086 • (262) 644-6171 • slingerlibrary.org

STRONG LIBRARIES= Strong Communities

2023 BY THE NUMBERS



Physical Circulations

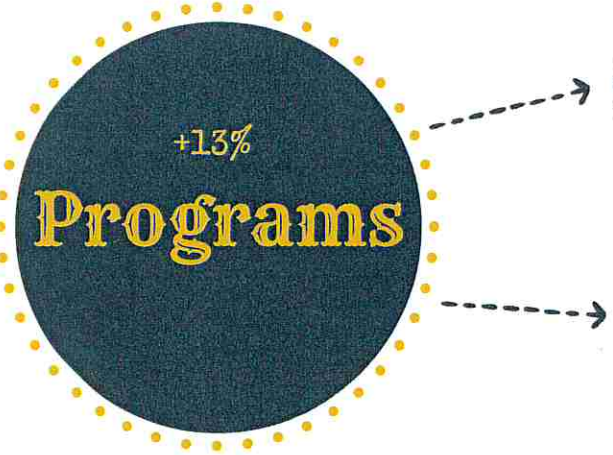
83,702

(print, media & audio visual)

Digital Circulations

19,132

(e-books, e-audio, e-video & streaming)



Programs & Activities

356

(group)

142

(self-directed activities)

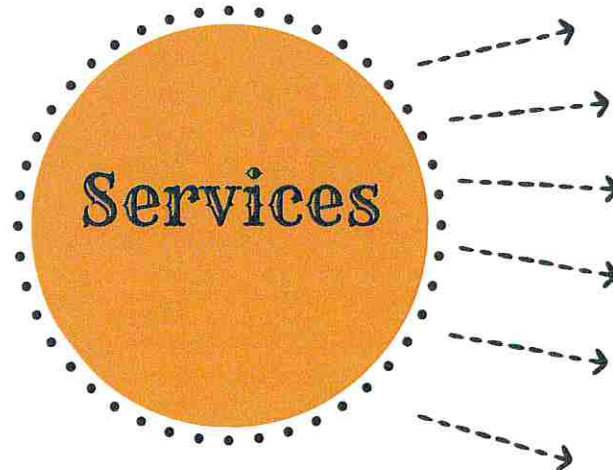
Attendance

5,729

(group)

2,348

(self-directed activities)



28,637

Patron Visits

3,618

Registered Library Cards

7,787

WiFi Logins

2,654

Reference & Technology
Questions

1,120

Public Internet Station

386

New Card Holders

“THE ONLY THING THAT YOU ABSOLUTELY HAVE TO KNOW, IS THE LOCATION OF THE LIBRARY.” Albert Einstein

Highlights!

SCL went fine free!

September 1st, Slinger Community Library went Fine Free! In September, the Slinger Library Board of Trustees approved going fine free on all materials! We feel that fines act as a barrier to many. The best investment we can make is to encourage reading and learning, and ensuring that the library and its resources are available to all in our community. We will continue to charge for lost and damaged items. You can still support your library with a volunteer “late fine” if you prefer the traditional method, too! What you pay is up to you!

TOP 10 items checked out in 2023!



Thank You!



Thank you Friends of Slinger Library for a great year!

This year, the FOSL group donated **\$5,616.03** to the Library through the booksale, can collection, and other community fundraisers. These monies were spent on the Summer Learning Program, youth programs throughout the year, youth materials and magazines. In the second half of the year, the library was blessed with a huge donation! The Friends of Slinger Library had the foresight and conviction in believing Slinger would need a new library to fit the demands of a growing community. Over the past 20+ years, they have saved **\$25,000** for the future library expansion. This generous donation will go toward a dedicated youth space with a programming room, study rooms, technology area, and a family play space.

Slinger Community Library beneficiary of Slinger Kiwanis Club Annual Gala



In February, we were the beneficiary of monies raised from the Slinger Kiwanis Club's Annual Winter Gala held on February 11, 2023. The book-themed evening was full of great music, dancing, camaraderie, and delicious food. **\$29,000** was raised through ticket sales, sponsorships, silent auction items, Super Raffle items, basket raffle, 50/50 raffle, blackjack, and other games played throughout the night. The monies raised from the Winter Gala will go to help renovate and furnish the youth room in the new library space.

Slinger Community Library thanks our patrons, community partners, Friends of Slinger Library, Slinger Kiwanis Club, and our cooperative relationships with the Village of Slinger, Washington County, and Monarch Library System for a fabulous 2023!

In 2023 we added to our digital library and Library of Things. We also added Tonieboxes, Wonderbooks and video games!



Digital Library



Tonieboxes, Wonderbooks, & video games



Collections



Attraction Passes
 + 16 news items to LOT collection



STAY CONNECTED

Library Hours:

Monday-Thursday 9AM-7PM
 Friday 9AM-5PM
 Saturday 9AM-12PM

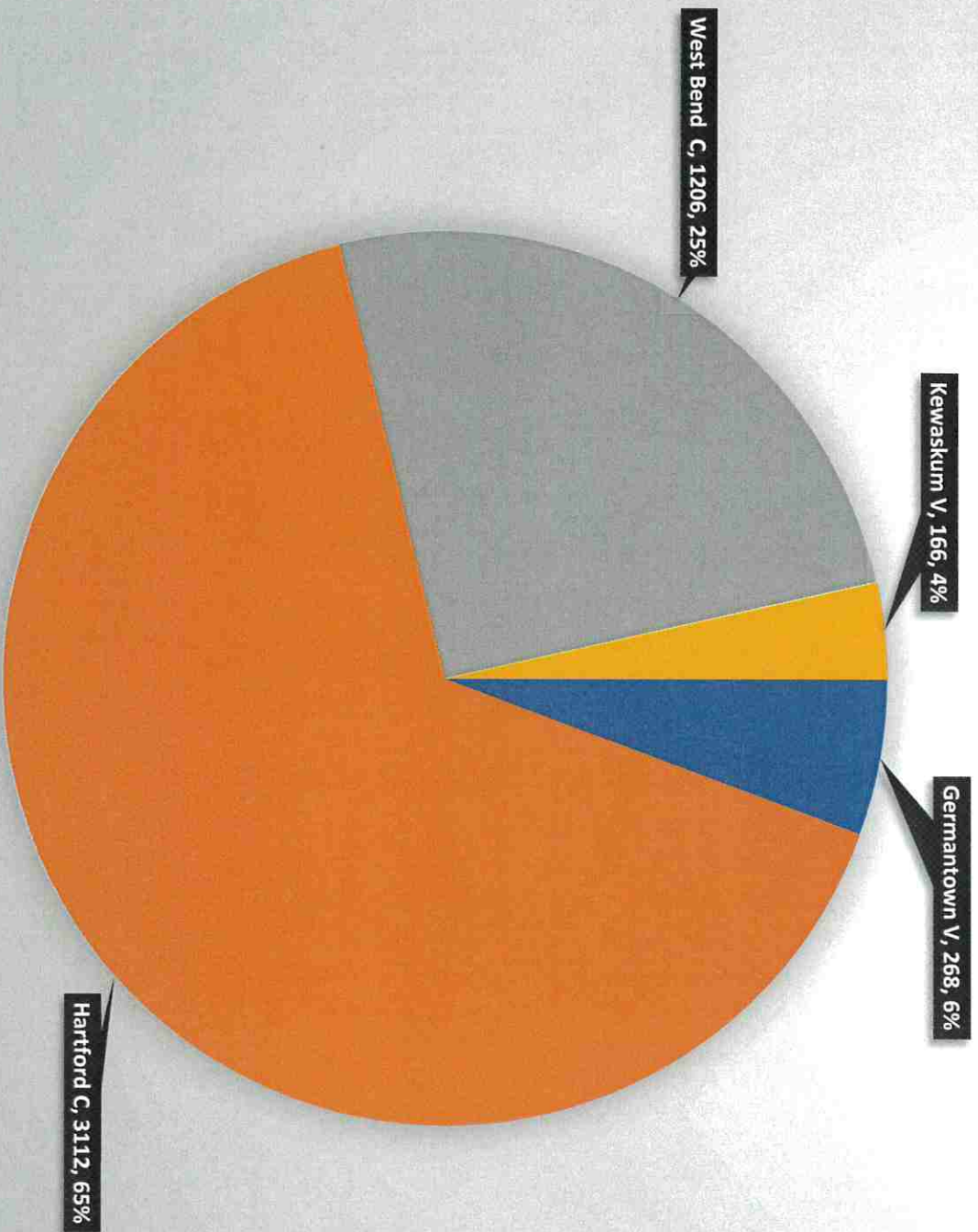
Contact Information:

220 Slinger Road, Slinger, WI 53086
 slingerlibrary.org
 262-644-6171

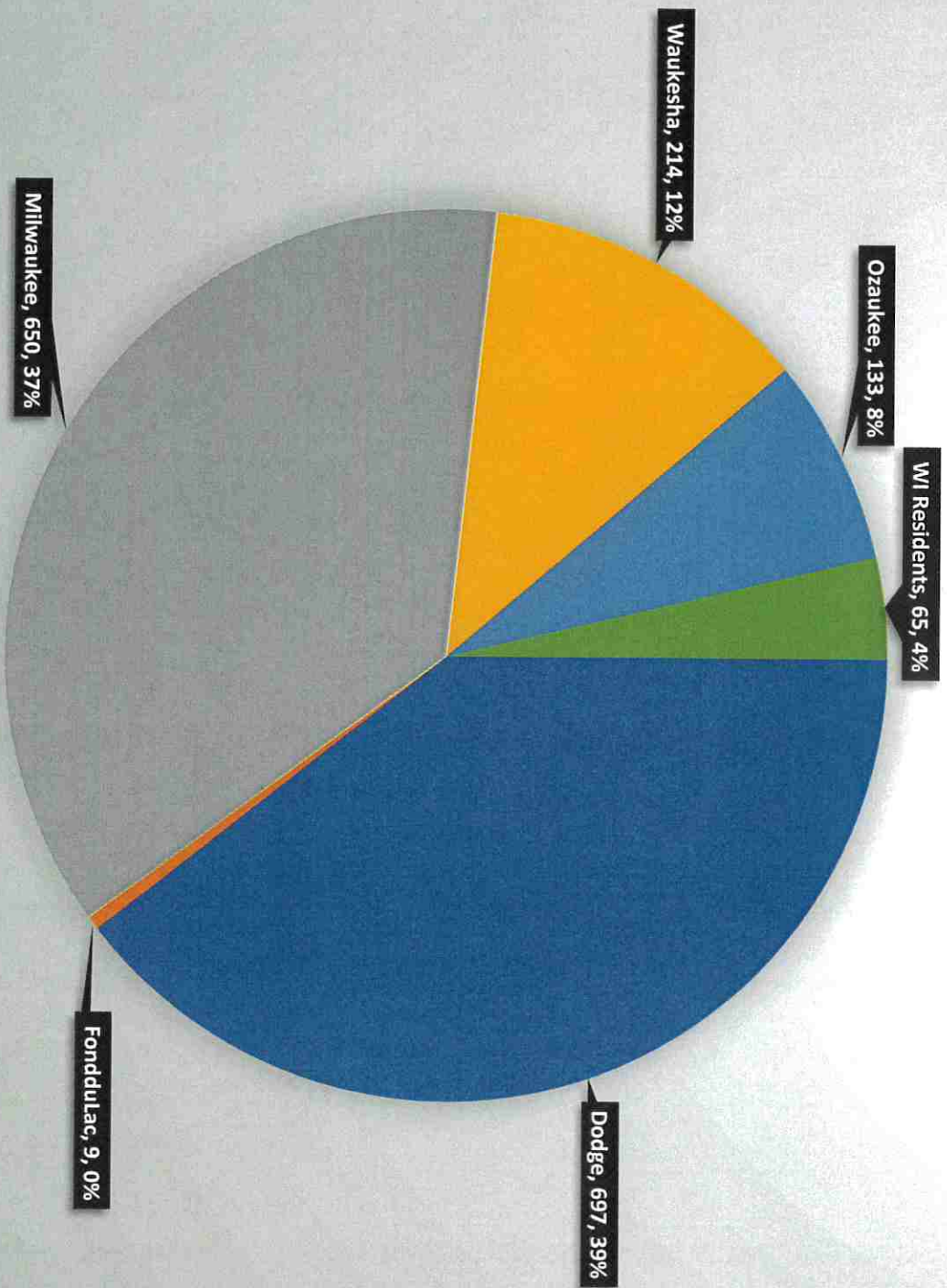
Connect Online:

Like us on Facebook
 Follow us on Instagram

2023 Total Circulation Washington County Librariated Communities 4,752

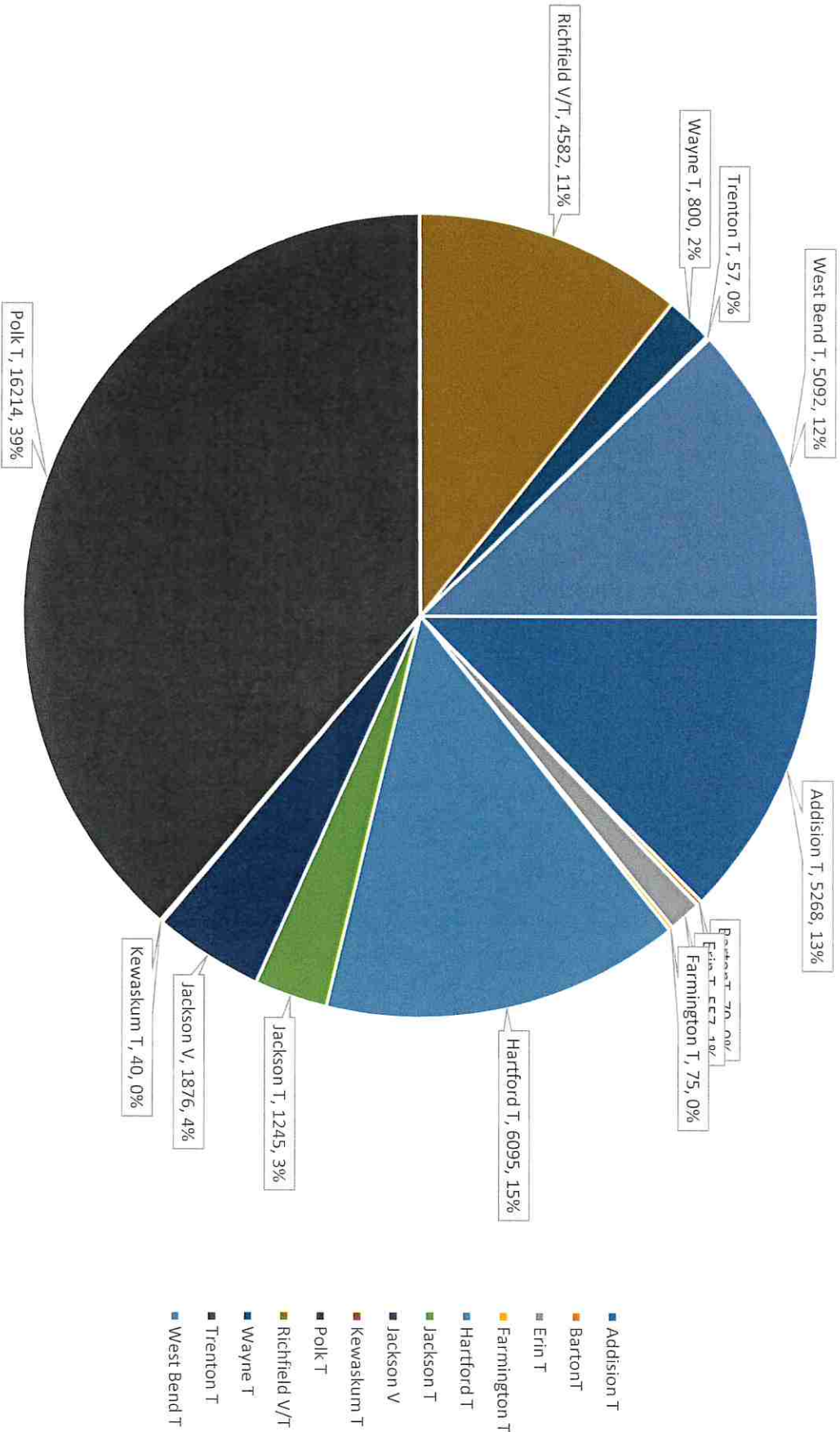


2023 Total Circulations outside Washington County - Total Circulation 1,768



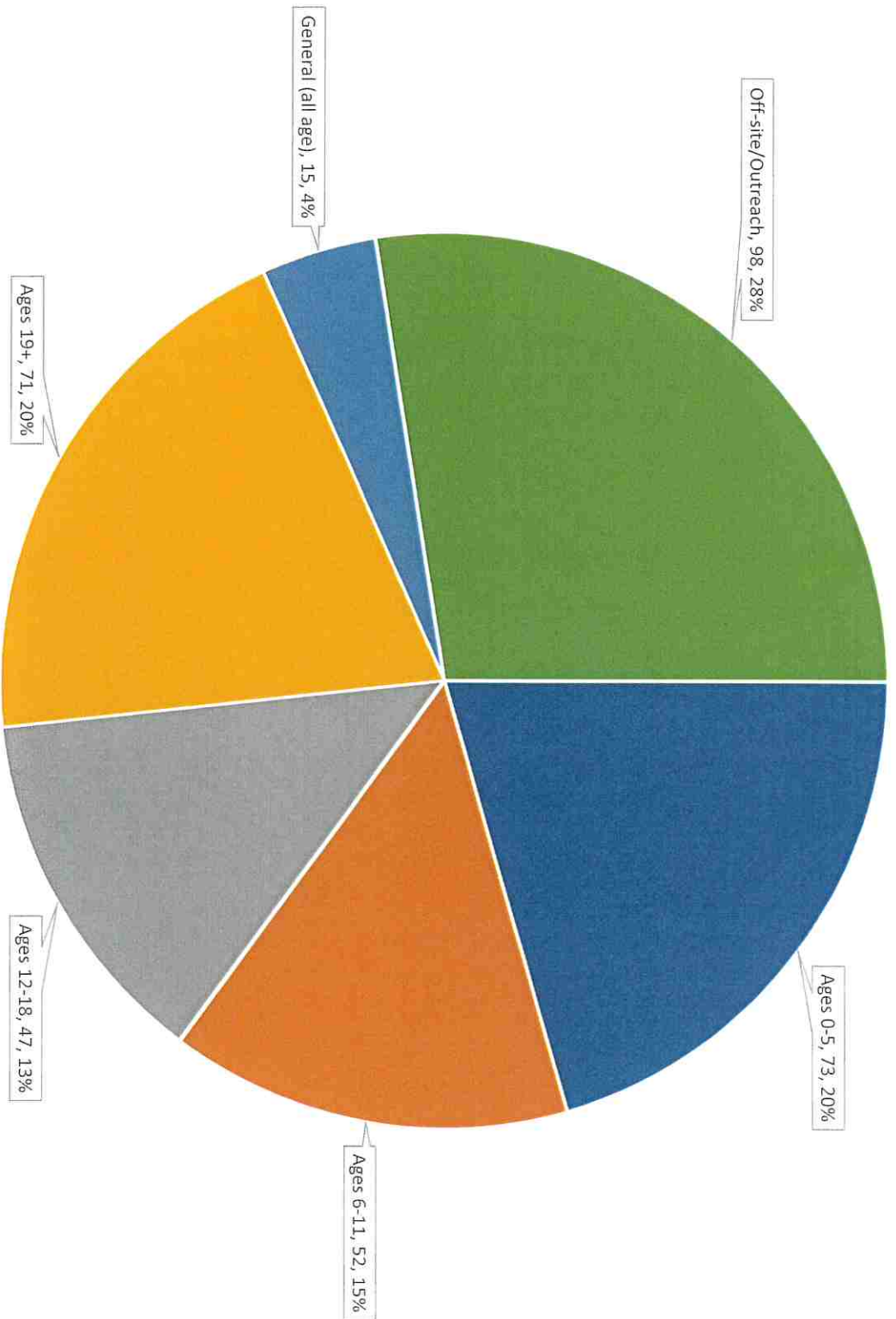
- Dodge
- Fond du Lac
- Milwaukee
- Waukesha
- Ozaukee
- WI Residents

2023 Total Circulation to Non-Libraried Communities 41,980



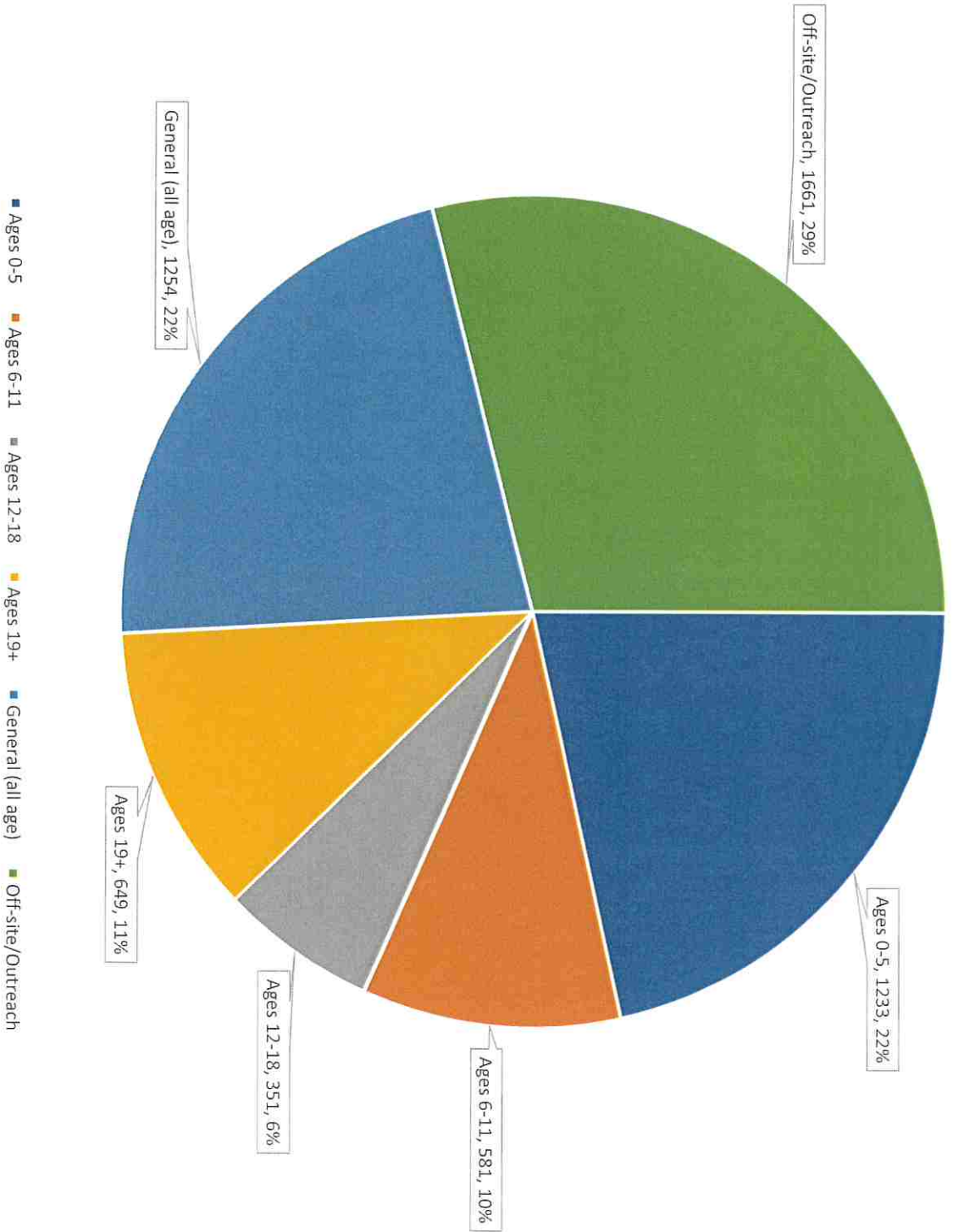
- Addition T
- Bartont
- Erin T
- Farmington T
- Hartford T
- Jackson T
- Jackson V
- Kewaskum T
- Polk T
- Richfield V/T
- Wayne T
- Trenton T
- West Bend T

2023 Programs for All Ages Total : 356



- Ages 0-5
- Ages 6-11
- Ages 12-18
- Ages 19+
- General (all age)
- Off-site/Outreach

2023 Programs for all ages Attendance Total: 5,729





I. GENERAL INFORMATION

1. Name of Library Slinger Community Library		2. Public Library System Monarch Library System			
3a. Head Librarian First Name Leslie	3b. Head Librarian Last Name Schultz	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 05/31/2024	
6a. Street Address 220 Slinger Rd.	6b. Mailing Address or PO Box 220 Slinger Rd.	7. City / Village / Town Slinger	8a. ZIP 53086	8b. ZIP4 9586	9. County Washington
10. Library Phone Number 2626446171	11. Fax Number (262)644-8061	12. Library E-mail Address of Director lschultz@monarchlibraries.org			
13. Library Website URL www.slingerlibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 7,200	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	51	0	0
19b. Number of winter weeks	52	0	0
19c. Summer hours open per week	51	0	0
19d. Number of summer weeks		0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	2,652	0	0

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	29,867	1,048
2. Electronic Books <i>E-books</i>	167,143	
3. Audio Materials	1,503	29
4. Electronic Audio Materials <i>Downloadable</i>	73,150	
5. Video Materials	4,085	187
6. Electronic Video Materials <i>Downloadable</i>	102	
7. Other Materials Owned <i>Describe Library of Things</i>	233	
8a. Electronic Collections <i>Locally Owned or Leased</i>	1	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	5	
8c. Electronic Collections <i>Provided through BadgerLink</i>	62	
9. Total Electronic Collections <i>Local, regional, and state</i>	68	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	44	

III. LIBRARY SERVICES		
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1. Circulation Transactions		c. Circulation of Other Physical Items (subset of 1a.) 3,089	2. Interlibrary Loans	
a. Total Circulation 83,702	b. Children's Materials 40,844		a. Items Loaned <i>Provided to</i> 7,547	b. Items Received <i>Received from</i> 16,860

	Method for Counting ILL Transactions	Categorized ILL Transactions
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)	Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>
Integrated Library Systems (ILS)	7,503	16,709
WISCAT	44	151
Other (includes OCLC, manual tracking or other methods)	0	0

3. Number of Registered Users			d. Overdue Fines No	4. Reference Transactions		5. Library Visits	
a. Resident 2,165	b. Nonresident 1,453	c. TOTAL 3,618		a. Method Actual Count	b. Annual Count 2,193	a. Method Actual Count	b. Annual Count 28,637

6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet			
a. Number of Public Use Computers 12	b. Number of Public Use Computers with internet access 9		c. Method Actual Count	d. Annual Count 1,120	a. Method Actual Count	b. Annual Count 7,787	

8. Website Visits 137,961	9. Electronic Collection Retrieval				
	a. Local 48	b. Other 4,564	c. Statewide 287	d. Total 4,899	

10. Uses of Electronic Materials by Users of Your Library				
a. E-Books 8,837	b. E-Audio 8,476	c. E-Video 229	d. Total Uses of Electronic Materials 17,542	e. Uses of Children's Electronic Materials 1,015

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	131	65	47	98	15	356
Total Attendance	2,119	1,131	351	874	1,254	5,729

In-Person Programs and Program Attendance Annual Count

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	131	65	47	98	15
Total Attendance	2,119	1,131	351	874	1,254
Number of Programs	258	98	356	5,729	
Total Attendance	4,068	1,661	5,729		

11i. Describe the library's in-person programs:

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	-1	-1	-1	-1	-1	0
Total Live Virtual Attendance	-1	-1	-1	-1	-1	0
Total views of live programs that were recorded and posted for asynchronous viewing	-1	-1	-1	-1	-1	0

12g. Which platforms does the library use to host the library's live, virtual programs: N/A

12h. Describe the library's live, virtual programs: We did not offer virtual programs in 2023.

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f. Total
Number of Programs	-1	-1	-1	-1	-1	0
Total Pre-Recorded Program Views	-1	-1	-1	-1	-1	0

13g. Which platforms does the library use to host the library's pre-recorded programs: N/A

13h. Describe the library's pre-recorded programs: We did not offer pre-recorded programs in 2023

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
Village	Slinger	\$186,630
Subtotal 1		\$186,630

2. County

a. Home County Appropriation for Library Services

Subtotal 2a \$155,560

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Dodge	\$641		
Fond du Lac	\$39		
Subtotal 2b			\$680

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount

b. Funds Carried Forward from Previous Year

c. Other State Funded Program

Subtotal 3

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount
251 #2023-519930-DPI-LSTA	\$1,762
Subtotal 4	\$1,762

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
ARPA	\$4,465		
Subtotal 5			\$4,465

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.

\$0

7. All Other Operating Income

\$40,132

8. Total Operating Income Add 1 through 7

\$389,229

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$200,000

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			48,500
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
		c. Subtotal	
2. Circulation to Nonresidents Living in the Library's County		4,752	41,981
3. Circulation to Nonresidents Living in Another County in the Library System		539	330
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		866	6
5. Circulation to All Other Wisconsin Residents		21	6. Circulation to Persons from Out of the State
			5
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
Actual	No		

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Dodge	308	f.	
b. Fond du Lac	6	g.	
c. Ozaukee	21	h.	
d. Sheboygan	1	i.	
e.		j.	

XII. TECHNOLOGY

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	125	7	
Total Self-Directed Activity Participation	1,261	366	
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities		10	142
Total Self-Directed Activity Participation		721	2,348

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Hanna	Collins	hcollins@monarchlibraries.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Leslie	Schultz	lschultz@monarchlibraries.org



XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Marlyss Thiel	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Leslie Schultz	

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County
Washington

The Slinger Community Library Board of Trustees hereby states that in 2023 the Monarch Library System
Name of Public Library Name of Public Library System / Service

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

DRAFT

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤	Marlyss Thiel	

COMMENTS

SECTION II

2. Electronic Books (E-books)

MLS 166,790 and Hoopla unique ebook titles 353--2024-02-09

4. Electronic Audio Materials (downloadable)

MLS 72,026 plus Hoopla audiobook 1,090 and music 9, comic books 25 unique titles--2024-02-09

6. Electronic Video Materials (downloadable)

MLS (0) plus Hoopla unique movies 60, television 42--2024-02-12

7b. Other Material Description

This collection is our LOT collection, Backpack tales, tonies, legos, felt--2024-02-07

8a. Electronic Collections (Locally owned or leased)

Hoopla Binge Passes--2024-02-12

8b. Other Electronic Collections (purchased by library system or consortia)

MLS 3, 2 local owned AtoZ and Ancestry--2024-02-09

SECTION III

4a. Method Used to Count Reference Transactions

Staff were more diligent in keeping track of statistics.--2024-02-12

4b. Reference Transactions

Staff were more diligent in keeping track of statistics.--2024-02-12

9a., Local Electronic Collection Retrievals (locally owned or leased)

Hoopla Binge passes 5--2024-02-09

9b., Other Electronic Collection Retrievals (purchased by library system or consortia)

MLS 30,51, Atoz 1,513, Ancestry 319--2024-02-09

10a., Uses of E-Books By Users of Your Library

MLS 8,362, Hoopla ebooks 443, comics 32--2024-02-09

10b., Uses of E-Audio by Users of Your Library

MLS 9,957 plus Hoopla audiobook 1509 & music 10--2024-02-09

10c., Uses of E-Video by Users of Your Library

Hoopla movies 68 & television 161--2024-02-09

Total General Interest Synchronous Programs

These were family programs for all ages.--2024-02-12

General Interest Synchronous Program Attendance

These were family programs for all ages.--2024-02-12

SECTION V

6. Funds Carried Forward

This is monies from fund balance to pay for increase in salaries and other increases to budget lines. They also paid for 1/2 Sweeny Group Consulting firm for capital campaign. phase 1--2024-02-09

Other Revenue

finer/fees, special fund interest, library interest income, unrealized gain on investments, FOSL donation, and Neil Park Family Foundation donation.--2024-02-12

SECTION VI

1. Salaries and Wages

Dept Hd 64,215, P/T w Bens 80,706, P/T 51,917--2024-02-08

2. Employee Benefits

S/S Tax 14,971, Retirement 9,757, Benefits 18,439--2024-02-08

a. Print Materials

Magazines \$77.30, Newspapers \$897.36, Ad Print 6438, CH \$4,886--2024-02-08

b. Electronic Materials

Hoopla \$5,304.19, Overdrive E-Content \$2,079 Overdrive E-Magazine \$148--2024-02-08

c. Audiovisual Materials

AD/CH bks on Cd, DVDs, music, video games--2024-02-08

d. All Other Library Materials

Library of Things--2024-02-08

Amount

ILS Jan-Dec 3240.45, ILS Replacement 757.58, ILS upgrade Fund 90.91, ILS Admin 1620.69, ILS SIP2 89.05--2024-02-08

Amount

2023 Reconciliation, Annual network Replacement, Monarch Network, Envisionware, faronics, ninite, teamviewer, solarwinds, Monarch maintenance--2024-02-08

5. Other Operating Expenditures

supplies& expenses, Library central services, repair & maintenance, library programs, marketing, training, library central service -building, technology. 1/2 Sweeny Group consultant fee for phase one.--2024-02-09

SECTION VII

Revenue

Donations for future capital project (Kiwanis & FOSL)--2024-02-12