

January Minutes of the Slinger Community Library Board
Monday, January 11, 2021

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Linda Brandt at 218 Slinger Road, Slinger, WI at 4:30pm on January 11, 2021 in accordance with Notice of Meeting delivered to members on January 8, 2021.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Linda Brandt	X	
Marlyss Thiel	X	
Vicky Farr	X	
Holly Koerner	X	
Beth Lighthizer	X	
Donna Moldenhauer	X	
Cheryl Korinek	X	
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Also present:

Leslie Schultz, Library Director

Margaret Wilber, Village Administrator

I. Public Appearance – Open for Public Comment

II. Consideration and possible action regarding the minutes of the December 14, 2020 meeting.

Motion by Lighthizer/Moldenhauer to accept minutes with corrections. Motion carried.

III. Consideration and possible action regarding vouchers for December 2020

Motion by Lighthizer/Moldenhauer to accept vouchers as presented. Motion carried.

IV. Old Business

A. Review and Action

i. Staff Development Day (SDD)-October 11, 2021

Director Schultz stated the need for continuing staff development each year. Director Schultz also stated possible ideas for SDD. President Brandt would like to join the staff for CPR/AED training.

Motion by Thiel/Lighthizer to approve for Staff Development Day to be held on Monday, October 11, 2021. Motion carried.

ii. Emergency/Inclement Weather Closure Policy

Motion by Moldenhauer/Koerner to approve the Emergency/Inclement Weather Closure Policy with corrections. Motion carried.

V. New Business

A. Review and Action

i. Onboarding new library board trustees

Director Schultz stated that when a new trustee comes onboard, an orientation program will be conducted by the director. Trustee Koerner stated she will not be on the library board next year and that the School District will find her replacement.

ii. February Library Board meeting

President Brandt suggested not having a February Library Board meeting. The other trustees agreed to have a February 8th board meeting.

VI. Board Development Sessions

i. The trustees were shown a 9-minute Short Takes for Trustees video on board meetings and given a handout.

ii. The trustees were given a copy of Trustee Essential #4: Effective Board Meetings and Trustee Participation from the Trustee Essentials Handbook to accompany the video.

VII. Director's Report

A. Circulation and Library Use Statistics

i. Director Schultz stated December total circulations, digital and physical were 6,748 with physical circulations at 5,685 and digital at 1063. Physical circulations increased ~4% from December 2019. Digital circulations increased ~11% from November 2020.

ii. Director Schultz stated preliminary 2020 statistics show circulation decreased 22% from 2019, patron count decreased 41% from 2019, and digital circulations increased 39.5% from 2019.

iii. Director Schultz stated the library received \$180.00 from the Holiday Wish Tree campaign which ran from November 16th through December 31st. The library also received an anonymous patron donation of \$100.00 and a \$50.00 subway gift card that was placed in our return bin.

B. Library Program Report: December

Director Schultz shared the program statistics for December.

C. Outreach Program

i. Director Schultz stated President Brandt requested there to be a Slinger Food Pantry collection bin in the library.

ii. Director Schultz also stated that a goal for 2021 is to do outreach to the three senior living or assisted living facilities in Slinger when the facilities open up and after speaking with activity directors.

VIII. Next Meeting Date: Monday, February 8, 2021 at 4:30pm

IX. Adjourn Meeting

Motion by Thiel/Moldenhauer to adjourn at 5:29pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director