

INFORMATION • INSPIRATION • ENTERTAINMENT

Slinger Community Library

220 Slinger Rd, Slinger, WI 53086 • (262) 644-6171 • slingerlibrary.org

Agenda

For the regular meeting of the Slinger Community Library Board of Trustees to be held in the Village Community Room, located at 218 Slinger Road, Slinger, WI 53086 on Monday, March 8, 2021 at 4:30 p.m.

Roll Call and Confirmation of Open Meetings Law

Linda Brandt
Marlyss Thiel
Cheryl Korinek
Vicky Farr
Holly Koerner
Beth Lighthizer
Donna Moldenhauer

- I. Public Appearance – Open for Public Comment. Pursuant to Wis. Stat. Sec. 19.84(2), information will be received from the public; however, no action will be taken on such issues at this time.
- II. Consideration and possible action regarding the minutes of the February 8, 2021 meeting.
- III. Consideration and possible action regarding vouchers for February 2021
- IV. Old Business
 - A. Review and Action
 - i. Youth Services Librarian position update
 - ii. Webpage signage on doors and participation
- V. New Business
 - A. Review and Action
 - i. Library Investments (Certificates of Deposit) (action)
 - ii. Slat wall and water fountain/bottle filler purchase (action)
- VI. Board Development Sessions
 - i. Short Takes for Trustees-Library Policies
 - ii. Trustee Essentials #10 – Library Policies
- VII. Director's Report
 - A. Circulation and Library Use Statistics, – February 2021
 - B. Library Program Report: February 2021
- VIII. Next Meeting Date: Monday, April 12, 2021 – 4:30 pm
- IX. Adjourn Meeting

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, March 5, 2021. Notice was posted at Associated Bank, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Leslie Schultz, Library Director

Date: Friday, March 5, 2021

Re: Agenda for Monday, March 8, 2021

IV. OLD BUSINESS

i. Youth Services Librarian position update

Three candidates for the position were interviewed this week. We will extend an offer to one of the candidates on Monday contingent on passing the background check. At this moment we are unsure of a start date due to the background check and the timeframe of candidates giving notice.

ii. Webpage signage on doors and participation

President Brandt will speak on this item.

V. NEW BUSINESS

i. Library Investments (Certificates of Deposit)

Certificate B from Associated Bank comes up for renewal March 18th. We have 10 days after to renew or withdraw the funds. We can renew at .10% for 2 months to 18 months (suggest not renew for 18 months because rate may change sooner). I recommend closing this account and moving the funds into Certificate C at Forte Bank. There will not be a penalty to close the account at Associated Bank. If we decide to close the account, all of our investments will be at Forte Bank. Certificate C with Forte Bank comes up for renewal on April 4th. We will have 10 days after to comingle funds and pick a term. On April 8th Forte Bank will send me a rate sheet. At April's Library Board meeting we will have to pick a term for Certificate C. **At this March meeting we need to decide whether to close or renew (at rate of .10% for months) Certificate B with Associated Bank.**

ii. Slatwall and water fountain/bottle filler purchase

Slatwall for marketing:

I would like to purchase two slatwall panels and acrylic holders, using marketing monies, to put on the wall to advertise our programs and other information pertaining to the library. I've included a picture from Germantown Public Library of what it would look like. **I'm asking for approval to purchase these items for our information center.** Please see attached quotes.

Bubbler/water bottle filling station:

I would like to use the \$2,500 donation from Forte Bank to purchase a bubbler/water bottle filling station for the library. COVID 19 has made our current bubblers unsanitary. Also, for in the Summer when we have in-person programming, there will be a need for a water bottle filling station. I'm currently working on getting quotes from Wilkes Plumbing and Horsch & Miller Plumbing and Heating to purchase the unit and install. **I'm asking for the approval to not exceed the \$2,500 donation monies to purchase the unit and install.** I will bring any quotes to Monday's meeting.

VI. BOARD DEVELOPMENT SESSIONS

i. A 5-10 minute Short Takes for Trustees video on library policies will be shown and a handout will be provided

ii. Trustee Essential #10: Library Policies handout from the Trustee Essentials Handbook is provided.

VII. DIRECTOR' S REPORT

A. Circulation and Library Use Statistics

i. February total circulations, digital and physical were 7,284 with physical circulations at 6,295 and digital at 1,020. Physical circulations decreased 1.7% (108 items) from February 2020. Digital circulations decreased 13.7 % from January 2021.

B. Library Program Report-February

Please see attached program report

Please contact me with any questions, comments or concerns before the meeting so that I may be prepared to answer them at the library board meeting. Have a great weekend!

February minutes of the Slinger Community Library Board
Monday, February 8, 2021

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board Vice President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:30pm on February 8, 2021 in accordance with Notice of Meeting delivered to members on February 5, 2021.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>	
Linda Brandt (excused)			X
Marlyss Thiel	X		
Vicky Farr	X		
Holly Koerner	X		
Beth Lighthizer	X		
Donna Moldenhauer	X		
Cheryl Korinek	X		
	<hr/> 6	<hr/> 1	

Also present:

Leslie Schultz, Library Director

Margaret Wilber, Village Administrator

I. Public Appearance – Open for Public Comment

II. Consideration and possible action regarding the minutes of the January 11, 2021 meeting.

Motion by Koerner/Lighthizer to accept minutes as presented. Motion carried.

III. Consideration and possible action regarding vouchers for January 2020

Motion by Lighthizer/Moldenhauer to accept vouchers as presented. Motion carried.

IV. Old Business

A. Review and Action

i. Slinger Food Pantry Collection Bin update

Director Schultz stated the collection bin was placed in the library. Two patrons donated items. Advertisements were placed on Facebook, the website, and the door.

ii. Webpage signage on doors and participation

President Brandt was not in attendance at the meeting so nothing was mentioned on this topic.

V. New Business

A. Review and Action

i. 2020 Annual Report (action)

Director Schultz shared the annual report. Director Schultz also shared the "2020 at a glance" bookmark.

Motion by Lighthizer/Farr to approve the 2020 Annual Report. Motion carried.

ii. Youth Services Librarian position

Motion by Moldenhauer/Lighthizer to advertise immediately for the Youth Services Librarian position at 32 hours a week.

Roll call vote taken on the above motion.

Yeas: Thiel, Farr, Koerner, Lighthizer, Moldenhauer

Nays: Korinek

VI. Board Development Sessions

- i. The trustees were shown a Short Takes for Trustees video on board advocacy and given a handout.
- ii. The trustees were given a copy of Trustee Essential #13: Library Advocacy from the Trustee Essentials Handbook to accompany the video.

VII. Director's Report

A. Circulation and Library Use Statistics

i. Director Schultz stated January total circulations, digital and physical were 7,166 with physical circulations at 5,984 and digital at 1,182. Physical circulations decreased ~3% from January 2020. Digital circulations increased ~11% from December 2020.

B. Library Program Report: January

Director Schultz shared the program statistics for January.

C. FOSL update

- i. Director Schultz included the FOSL Treasurers report
- ii. Director Schultz also stated the Friends will be starting a "donor's wall" at the library.

VIII. Next Meeting Date: Monday, March 8, 2021 at 4:30pm

IX. Adjourn Meeting

Motion by Moldenhauer/Lighthizer to adjourn at 5:17pm. Motion carried.

Respectfully Submitted, Leslie Schultz, Library Director

VOUCHERS FEBRUARY 2021

230-00-55110-300-000 Processing Materials Supplies & Expense

Date	Description	Invoice #	Debit	Balance
				\$ 2,650.00
2/24/2021	DEMCO-labels, tape, dvd cases, jackets	6912282	\$230.75	\$ 2,419.25
		TOTAL SPENT	\$230.75	

230-00-55110-310-000 Central Services

Date	Description	Invoice #	Debit	Balance
				\$23,552.00
1/1/2021	Village of Slinger		\$23,552.00	
		TOTAL SPENT	\$23,552.00	\$0.00

230-00-55110-320-000 Programs

Date	Description	Invoice #	Debit	Credit	Balance
					\$4,000.00
2/18/2021	Walmart-Feb AD Craft Kit		\$43.94		\$3,956.06
2/18/2021	Amazon-YA Take n' makes		\$61.06		\$3,895.00
2/18/2021	Amazon-YA Take n' makes		\$10.99		\$3,884.01
2/18/2021	Walmart-Prizes		\$40.00		\$3,844.01
2/18/2021	Amazon-AD Take n' Makes		\$29.86		\$3,814.15
		TOTAL SPENT	\$185.85		

230-00-55110-325-000 Marketing

Date	Description	Invoice #	Debit	Balance
				\$ 2,000.00
		TOTAL SPENT	\$0.00	

230-00-55110-330-000 Training

Date	Description	Invoice #	Debit	Balance
				\$ 1,500.00
		TOTAL SPENT	\$0.00	

	VOUCHERS FEBRUARY 2020		
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230-00-55110-350-000 Repair and Maintenance

Date	Description	Invoice #	Debit	Balance
				\$1,487.47
		TOTAL SPENT	\$0.00	

230-00-55110-530-000 Central Site Services-Building

Date	Description	Invoice #	Debit	Balance
				\$35,408.00
1/1/2021	Village of Slinger		\$35,408.00	
		TOTAL SPENT	\$35,408.00	\$0.00

230-00-55110-726-000 Contracted Services Payments

Date	Description	Invoice #	Debit	Credit	Balance
					\$11,703.37
2/18/2021	MLS Technology, Maintenance , and e-content	415406	\$11,228.15		\$475.22
		TOTAL SPENT	\$11,228.15		

230-00-55110-800-000 - Library Capital Outlay/Collections

Date	Description	Invoice #	Debit	Balance
				\$23,169.00
	Ingram		\$1,334.01	\$21,834.99
	Midwest Tape		\$207.94	\$21,627.05
	Amazon		\$350.54	\$21,276.51
	Baker & Taylor		\$7.54	\$21,268.97
		TOTAL SPENT	\$ 1,900.03	

230-00-55110-830-000 Technology

Date	Description	Invoice #	Debit	Balance
				\$2,760.00
		TOTAL SPENT	\$ -	

230-00-55110-101-000 Salary/Wages 1/1/2020-5/31/2020

Date	Description	YTD Actual	Budget	Unexpended	% Used
2/28/2021	Library Department Head Salary	\$6,420.72	\$53,851.20		11.9%
2/28/2021	P/T Wages (w/benefits)	\$7,641.96	\$66,838.72		11.4%
2/28/2021	P/T Wages	\$5,397.83	\$42,455.40		12.7%
		\$19,460.51	\$ 163,145.32		11.9%

[illegible]

Month	
January	\$245.03
February	\$227.98
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	\$473.01

Month	
January	\$93.20
February	\$122.00
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	\$215.20

*Copies - Faxing - Replacement Cards

2021

Washington County Income

230-00-43721-000-000

Budgeted: \$149,997.86

Date	Description	Check #	Amount \$
2/2/2021	1st Qtr 2020 Reimbursement (circa Oct-Dec 2020)	521874	\$37,552.00
2/2/2021	2020 TEACH Data Lines (July-Dec 2020)	521874	\$600.00
2/2/2021	5% Reserve Fund Distribution	521874	\$6,819.41
2/22/2021	Sheboygan Adj Cty Lib. Reimb.	3836	\$2.58
2/22/2021	Ozaukee Adj Cty Lib. Reimb.	3789	\$136.53
2/22/2021	Dodge Cty Adj Cty Lib. Reimb.	1664786	\$907.00
	2nd Qtr 2021 Reimbursement (circa Jan-Mar 2021)		
	Overdrive E-Content reimbursement 2021		
	OCLC Subscription 2021		
	ILS Reserve 2021		
	Polaris Maintenance Fee 2021		
	RB Digital E-Content (E-magazines)		
	3rd Qtr 2021 Reimbursements (circa Apr-Jun 2021)		
	Jan-Jun 2021 TEACH Data Lines		
	4th Qtr 2021 Reimbursements (circa Jul-Sep 2021)		
	TOTAL		\$46,017.52

2021 Library Accounts

Building & Offset Reserves -(Money Market Acct @ Associated Bank)
Capital Offset Funds received from Washington County. Require a 50/50
match and intended for capital expenditures. **Balance:**
\$204,720.06

Library Reserve Funds-Funds made up of two CDs B(Associated Bank) and
C (Forte Bank).
Balance: \$26,156.02

Cash and Investments- Funds made up of our operating costs and unused
funds from previous years.
Balance: \$326,145.08
Unused Funds Balance: \$135,802.00

Updated 2/4/2021 by LAS

Slinger Community Library CDs

Certificate B - held at Associated Bank in Slinger - Acct #290811****

18-month CD renewed on 9/18/2019

Balance as of 2/4/21: \$14,366.02

Interest Rate: .26%

Maturity Date: March 18, 2021

Certificate C - held at Forte Bank - Acct#21551****

15-month CD renewed on 1/4/2020

Balance as of 2/4/2021: \$11,790.00

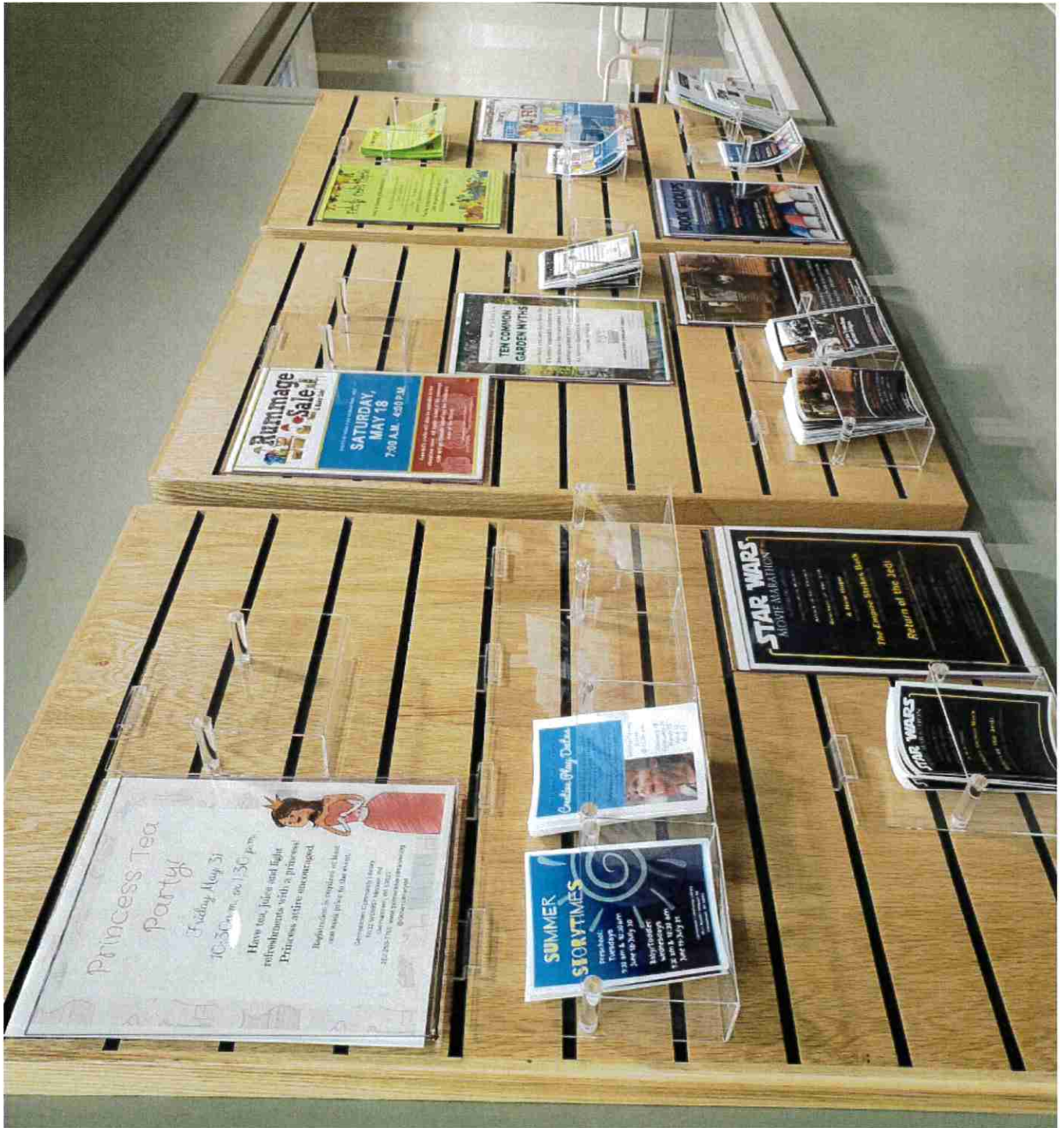
Interest Rate: 1.75%

Maturity Date: April 4, 2021

Cheryl Korineck and Leslie Schultz are the signers

Total: \$26,156.02

updated 2/4/2021 by LAS



Princess Tea Party!
Friday May 31
10:30 a.m. to 1:30 p.m.
Have tea, jokes and light refreshments with a princess!
Princess attire encouraged.
Registration is required - online
and space is limited to 50 seats.
Columbian Community Center
11000 Columbia Highway, NE
Seattle, WA 98148
360-262-7710, www.columbiancc.org
@ColumbianCC

SUMMER STORYTIMES
Preschool
Thursday
5:30 a.m. to 6:30 a.m.
July 10 - July 16
Storybook
6:30 a.m. to 7:30 a.m.
July 17 - July 23

Children May Dates

Runnige Sale
SATURDAY, MAY 18
7:00 A.M. - 4:00 P.M.
Last chance to get your favorite items at a special price!
All items are priced to sell!

TEN COWAN GARDEN MYTHS
A collection of ten garden myths
by Ten Cowan
Illustrated by Ten Cowan
\$10.00

STAR WARS: THE FORCE AWAKENS
A Star Wars Story
The Force Awakens
Return of the Jedi

STAR WARS: THE LAST JEDI
A Star Wars Story
The Last Jedi



QUOTATION

P.O. Box 7488
Madison, WI 53707-7488
PH 800-356-1200 FAX 800-245-1329

Reference: G1064041
Contract/Bid ID: CTL003
Today: 3/05/21
Quote Expiration Date: 4/04/21

NAME: Slinger Community Library
CONTACT: LESLIE SCHULTZ
PHONE: 262-644-6171
EMAIL: lschultz@monarchlibraries.org

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
1	2	W14907170	Slatwall Display Panel	32"H x 48"W	329.99	6%	620.39
				Finish? Medium Oak			
				PLEASE NOTE: This item may not be returned unless damaged or defective.			
2	3	WG13900380	Plastic Sign Holder Vertical	11"H x 8-1/2"W	14.99	16%	37.78
3	3	WG13900320	Plastic Sign Holder Horizontal	18-1/2"H x 11"W	14.99	16%	37.78
4	3	W12419010	Slatwall Brochure Holder	10"H x 6-1/2"W	32.99	16%	83.14
Order Subtotal					779.09		
Shipping/Processing					105.17		
Sales Tax					Exempt		
Grand Total					884.26		

Additional Note: This order included both products under contract and ones from a sale catalog. We cannot honor both the discount and the sale price. We gave you the better of the two prices.

BILL TO: Slinger Community Library
220 Slinger Rd
Slinger WI 53086-9586

SHIP TO: Leslie Schultz
Slinger Community Library
220 Slinger Rd
Slinger WI 53086-9586

CONTACT: LESLIE SCHULTZ
SLINGER COMMUNITY LIBRARY
220 SLINGER RD
SLINGER WI 53086-9586



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MANUFACTURERS

Select ...



HOME

Elkay EZSTL8WSLK Bi-level Water Cooler with EZH2O Bottle Filling Station



Retail Price: ~~\$2,301.00~~

OUR PRICE: \$1,444.00

34 available for immediate shipment

Item Number: EZSTL8WSLK

Additional Info

* denotes required field

☐ I understand that this product will ship as described in notes below. *

Quantity: [ADD TO CART](#)

[Add to a new shopping list](#)

Recommend

FREE SHIPPING



ELKAY - EZ Series - EZSTL8WSLK Bi-Level Water Cooler & EZH2O Bottle Filling Station

The "quantity available" shown above will be shipped immediately. If item is shown as "back ordered," there may be an extended lead time due to Covid 19. The current lead time may be between 6 and 10 weeks. Please call if you have questions.

Part of Elkay's ADA Barrier Free Series, this very popular, commercial quality, two level water fountain and bottle filling station is a terrific value. Provides unfiltered cold water at a constant 8 GPH. Available with a Light Gray Granite Finish. Intended for indoor use.

All models have a hooded stream projector with Easy-Touch Controls that require less than 3 pounds of force to activate. Valve with built-in flow regulator provide constant stream from 20 to 105 psi, water pressure. Bubbler orifice fully protected to meet all sanitary codes. Non-pressurized stainless steel cooling tank is standard. Non-pressurized water tank is located after bubbler valve, so that tank is subject to line pressure only when Easy-Touch Control is pressed.

Can be configured with either side high. Left Side High (pictured above) or Right Side High (reversed)

As noted above, this product is [versatile](#). To learn more about what that means, see our [FAQ: Versatile vs Reversible explanation](#).

Specifications

Number of Stations	2 Plus Bottle Filler
Mount	Wall Mount Surface Mount
Basin	Stainless Steel
Cabinet	Light Gray Granite Vinyl Clad Steel
Bubbler	FlexiGuard StreamSaver (Standard)
Voltage	110-120V/60Hz (Plugs into wall outlet. 3 Prong standard plug included)
Dimensions	36-3/4" Wide x 19" Deep x 39-1/16" Tall

Developing Essential Library Policies

10

Policies guide the daily operation of the library and the decision-making of the library director and staff. Essentially, policies provide the framework for library operations and services. Carefully developed policies can help ensure high-quality library service that provides for community needs, wise use of library resources, and fair treatment of library staff and library users.

Library boards should approve policies to cover many issues, including the services offered by the library (such as the hours the library is open to the public), circulation of materials, selection of books and other resources, confidentiality of patron records, and use of electronic resources. The library personnel policy (see *Trustee Essential #7: The Library Board and Library Personnel*) and the board bylaws (see *Trustee Essential #3: Bylaws—Organizing the Board for Effective Action*) are two essential statements of policy relating to library and library board internal operations.

Wisconsin Statutes authorize the library board to establish both “external policies” (policies that determine how the library serves the public) and “internal policies” (policies that govern library board operations and library management). Wisconsin Statutes Section 43.52(2) provides that “[e]very public library shall be . . . subject to such reasonable regulations as the library board prescribes in order to render its use most beneficial to the greatest number. The library board may exclude from the use of the public library all persons who willfully violate such regulations.” Additional broad authority is granted by Section 43.58(4): “... [T]he library board shall supervise the administration of the public library and shall appoint a librarian... and prescribe [library employee] duties and compensation.”

Policy Development Steps

The following basic steps provide for careful development and review of library policies:

1. Director, with staff (and maybe public) input, develops recommended policies.
2. Board discusses, revises (if necessary), and approves policies.
3. Director makes sure staff and public are aware of policies.
4. Board reviews policies on a regular cycle so all policies are reviewed at least every three years (perhaps one or two policies could be reviewed per meeting until all of the policies have been reviewed, and revised if necessary).

The library board must approve all policies in properly noticed public meetings (see *Trustee Essential #14: The Library Board and the Open Meetings Law* for details).

In This Trustee Essential

- Who is responsible for developing and approving library policies?
- How do you develop good (and legal) policies?
- Who carries out policies?

In consideration of policy matters, it is important that you give adequate time and attention to the many complex issues that may be involved. All library policies should promote the best interests of the community and be consistent with the library's mission and strategic plan. You should be satisfied that a policy is legal, clear, and reasonable, and that all ramifications (including the effects on the public image of the library) are understood.

After a new policy is established, it is important that the policy be clearly documented and available to staff and public. It is helpful for a library to gather all library policies into a policy manual available to all staff and readily available to all library users. Many libraries are now posting their policies on their websites (see <http://dpi.wi.gov/pld/boards-directors/policy-resources> for examples) to help make the public more aware of the library's services and policies.

Although disagreements during the development of policies are natural, each board member should support staff in implementation of policies once they are established. Challenges to policies are most common on the topics of material selection and public Internet access (see *Trustee Essential #23: Dealing with Challenges to Materials or Policies*).

Legally Defensible Policies

It is important for policies to be legal. Illegal policies can open the municipality to liability. (See *Trustee Essential #25: Liability Issues*, for more information.) Below are four tests of a legally defensible policy:

Test #1: Policies must comply with current statutes and case law. For example:

- A library policy charging patrons for use of computers in the library would be contrary to Wisconsin Statutes Section 43.52(2), which requires that public library services be provided free of charge.
- A policy that says the library's public meeting room cannot be used for religious purposes would be unconstitutional under a Wisconsin federal district court decision.

Test #2: Policies must be reasonable (and all penalties must be reasonable). For example:

- A library policy that says, "All talking in the library is prohibited, and anyone who talks in the library will permanently lose library use privileges," is clearly an unreasonable rule with an unreasonably harsh penalty.

Test #3: Policies must be clear (not ambiguous or vague). For example:

- A policy that says, "Library use privileges will be revoked if a patron has too many overdue books," is too vague to be fairly administered.

Test #4: Policies must be applied without discrimination. For example:

- If a library charges fines, it cannot give preferential treatment to some individual patrons. For example, if the library sometimes waives fines, that waiver must be available to all patrons on an equal basis—not just to friends of library staff or to politically important people.

Many libraries find that it is helpful when developing or revising policies to review the policies of other libraries. Many examples of Wisconsin public library policies and other resources are available from the [*Wisconsin Public Library Policy Resources*](#) page.

Policies vs. Procedures

In addition to a policy manual, many libraries find it helpful to write up procedure manuals, especially for covering complex activities like the selection, ordering, and processing of new materials. Procedure manuals outline the steps necessary to accomplish various tasks and therefore are especially valuable to new staff.

Procedures must conform to the policies approved by the library board. While it is true that the library board is responsible for the entire administration of the library, your library will operate most effectively if the board delegates responsibility for the development of procedures and the day-to-day supervision of library operations to the library director. A properly trained library director is well equipped to handle this responsibility. “Micro-management” of library operations by the board is, in almost all cases, an unnecessary use of the board’s time and a practice that can undermine the authority of the library director. (See [*Trustee Essential #6: Evaluating the Director*](#) for recommended procedures for handling any concerns about the director’s performance.)

Discussion Questions

1. What steps can be taken to help a library develop good policies?
2. What would be an example of a “bad” library policy, and why would it be bad?
3. What should a library trustee do if he/she disagrees with a library policy?
4. Who is responsible for carrying out library policies?

Sources of Additional Information

- [*Wisconsin Trustee Training Module #2: Development of Essential Policies for Public Libraries*](#)
- Your library system staff (See [*Trustee Tool B: Library System Map and Contact Information*](#).)
- Your municipal or county attorney
- [*Wisconsin Public Library Policy Resources*](#)

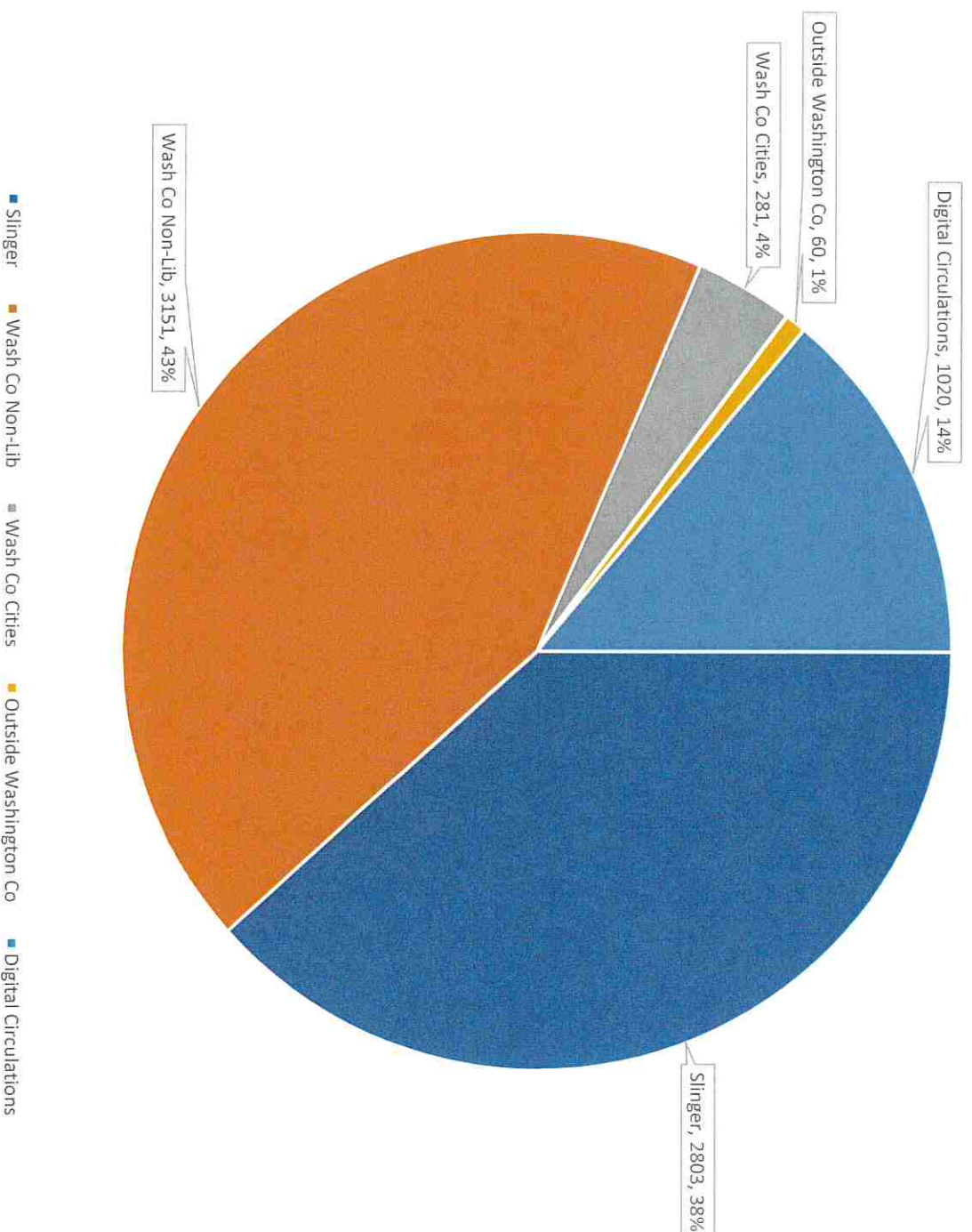
Trustee Essentials: A Handbook for Wisconsin Public Library Trustees was prepared by the DLT with the assistance of the Trustee Handbook Revision Task Force.

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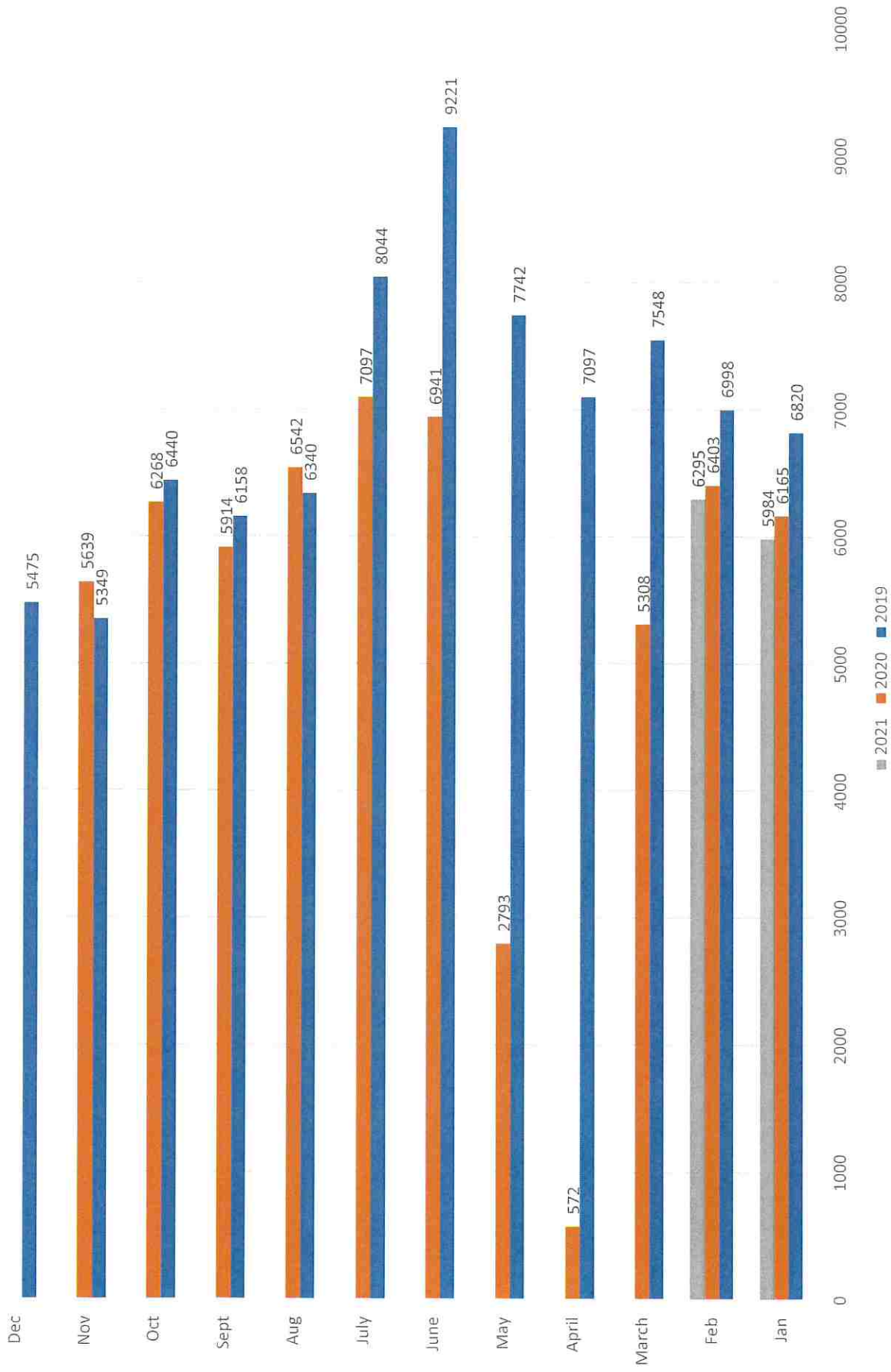
February 2021 Slinger Library Statistics

	2019	2020	2021			
Circulation Activity	Yr End	Month	YTD	Month	YTD	Notes
Number of Days Open	297	25	246	24	48	
Patron Count	27,992	2208	16466	1500	2902	
New Cards Issued	388	25	314	13	20	
Print	Yr End	Month	YTD	Month	YTD	
Items Checked Out	84,107	6,403	65,338	6,298	12,282	
Items Checked In	78,715	5,042	57,289	5,199	9,865	
Holds Placed	21,038	2,159	21,040	2,054	4,071	
Digital	Yr End	Month	YTD	Month	YTD	
Libby & Overdrive Checkouts	8,084	829	11,272	1,020	2,156	
RBDigital Checkouts		52	950	0	46	
Databases	Yr End	Month	YTD	Month	YTD	
AtoZ Databases Logins	38	0	40,198	2	6	
Ancestry.com Logins	11	0	859	3	9	
Gale Courses Taken	55	2	25	1	4	
Pronunciator Logins	0	0	12	0	14	
Breakdown of Check Out Numbers	Yr End	Month	YTD	Month	YTD	
Slinger	40,666	3,017	40,666	2,803	5,488	
Wash Co Non Lib	38,432	2,909	38,432	3,151	6,163	
Wash Co Cities	4,120	361	4120	281	513	
Outside Wash Co	888	116	888	60	115	
Total Circulation Digital & Physical		Month	YTD	Month	YTD	
		7,284	77,495	7,315	14,481	
Interlibrary Loan Activity-WISCAT	Yr End	Month	YTD	Month	YTD	
Borrower - Requests from SL Patrons	198	14	74	5	11	
Lender - Requests from other libraries	229	7	34	2	5	
Library Programming	Yr End	Month	YTD	Month	YTD	
Adult/Other Programs	97	6	22	1	2	
Adult Program Attendance	1935	49	264	7	14	
Adult Self Directed Programs	2		15	3	6	
Adult Self Directed Participation	103		412	39	92	
Teen Programs	30	2	3	0	0	
Teen Program Attendance	231	9	17	0	0	
Teen Self Directed Programs	1	1	9	2	4	
Teen Self Directed Attendance	13	11	71	19	34	
Childrens Programs	112	14	51	4	8	
Childrens Programs Attendance	3043	255	783	31	60	
Childrens Self Directed Programs	3		28	5	10	
Childrens Self Directed Attendance	595		835	158	328	
Other Library Services Offered	Yr End	Month	YTD	Month	YTD	
Wifi Logins		322	3945		328	
Internet Logins	1615	150	859	50	50	
PAC Logins	20641	2089	20952	1716	3438	
Other Library Statistics	Yr End	Month	YTD	Month	YTD	
Community Meetings		13	23	0	0	
Community Meetings Attendance		62	118	0	0	
Facebook Reach		3245	20402	1134	2144	
Website Visits	22,073	3849	42767	3168	6492	
Number of Volunteers		3	9	0	0	
Volunteer Hours		9.25	23	0	0	
Reference Statistics					YTD	
Reference Questions	898	75	881	107	208	
Computer & Technology Assistance	214	35	252	29	35	

February 2021 Total Circulations Physical 6,295 & Digital 1,020



3 yr Physical Circulation Statistics



February 2021 Programming

Storytimes

2/3	9
2/10	8
2/17	7
2/24	7

Take n' Makes

CH #1	50 (valentine's)
CH #2	50 (paper marble track)
TN	10 (valentine's)
AD	15 (fiesta ware bird feeder)
AD	24 (red velvet cake mix)

Guessing Contest (candy hearts)	45
Teen Trivia (candy)	9/33
February Scavenger Hunt	3
Lego Challenge(heart)	0
Pints and Pages Book Club	7
Middle School Book Club	0
Adult Trivia (Presidents)	11/77

Winter Reading Challenge

Children's	registered	17
	completed	15
	minutes Read	15,500
	activities completed	124
	Badges earned	180
Adults	registered	21
	completed	1

MARCH LIBRARY EVENTS



at Slinger Community Library

If you have questions about the programs please see our website at www.slingerlibrary.org, call us at 262-644-6171, or stop by the Circulation desk.

1st **SCAVENGER HUNT**

Pick up the scavenger hunt instructions at the library, find them on our Facebook page, or on our website. The scavenger hunt lasts all month long. Complete the scavenger hunt to be entered to win a prize bag filled with candy, pencils, stamps and more!

1st **GUESSING CONTEST**

Guess how many Lucky Charms Marshmallows are in the jar on Facebook and in-person. Stop in the library for a better look! Runs from March 1st through March 6th.

1st **CHILDREN'S TAKE N' MAKE KIT**

Starting the week of March 1st we will have the Leprechaun Lookers Children's Make n' Take Kit available, FIRST COME, FIRST SERVE while supplies last!

3rd **VIRTUAL STORYTIME @ 9:30AM**

Preschool storytime for children and their families. Come listen to stories and sing some songs. The theme this week is dogs. *Sign up via Sign Up Genius and join us on Google Meets

8th **TEEN TAKE N' MAKE KIT**

Starting the week of March 8th we will have the clay pot Leprechaun hat Teen Make n' Take Kit available, FIRST COME, FIRST SERVE while supplies last! Ages 13-17 are welcome to a kit.

8th **TRIVIA FOR ADULTS**

Join us on March 8th, all day, for Women's History Trivia for Adults. Trivia questions will be on Facebook and a paper form is available at the library. Winner will receive a \$25.00 Hobby Lobby gift card and a choice of a book.

10th **VIRTUAL STORYTIME @ 9:30AM**

Preschool storytime for children and their families. Come listen to stories and sing some songs. The theme this week is colors. *Sign up via Sign Up Genius and join us on Google Meets

15th **CHILDREN'S TAKE N' MAKE KIT**

Starting the week of March 15th we will have the Green Slime Children's Make n' Take Kit available, FIRST COME, FIRST SERVE while supplies last!

16th **VIRTUAL LEGO CHALLENGE**

Use your legos to create a rainbow or shamrock. Post a picture of your creation on Facebook.

16th **PINTS & PAGES BOOK CLUB @ 7:00PM**

Pints & Pages Book Club meets at Nite Owls Tavern. They will be discussing, *The Execution of Noa P. Singleton* by Elizabeth L. Silver. Nite Owls Tavern is located at 121 Kettle Moraine Dr. N. Slinger. 21 and above are welcome.

17th **VIRTUAL STORYTIME @ 9:30AM**

Preschool storytime for children and their families. Come listen to stories and sing some songs. The theme this week is St. Patrick's Day. *Sign up via Sign Up Genius and join us on Google Meets

22nd **ADULT RECIPE TAKE N' MAKE KIT**

Starting the week of March 22nd we will have the recipe kits available. The library will provide mint extract and five recipes. FIRST COME, FIRST SERVE while supplies last! 18 and above are welcome to a kit.

MARCH LIBRARY EVENTS



at Slinger Community Library

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23rd **TRIVIA FOR TEENS**

Join us on March 23rd, all day, for Marvel Edition Trivia for Teens. Trivia questions will be on Facebook. Winner will receive a Marvel beverage tumbler.

24th **VIRTUAL STORYTIME @ 9:30AM**

Preschool storytime for children and their families. Come listen to stories and sing some songs. The theme this week is clouds. *Sign up via Sign Up Genius and join us on Google Meets

29th **ADULT CRAFT TAKE N' MAKE KIT**

Starting the week of March 29th we will have the clothespin flower pot craft kits available. The library will provide some supplies for this craft. FIRST COME, FIRST SERVE while supplies last! 18 and above are welcome to a kit.

31st **VIRTUAL STORYTIME @ 9:30AM**

Preschool storytime for children and their families. Come listen to stories and sing some songs. The theme this week is bugs. *Sign up via Sign Up Genius and join us on Google Meets

DIGITAL LIBRARY

Smartphone/Tablet Applications

Access ebooks/audiobooks/magazines with Libby!
Download the Libby app on your phone or tablet:

- Select the Monarch Library System as your library
- Enter the barcode from the back of your library card
- Enter pin number (last 4 digits of phone number)
- Get ready to read, place holds, or listen to books!

Access streaming services with RB digital!
Download the RB digital app on your phone or tablet:

- ACORN TV
- The Great Courses
- IndieFlix
- Qello Concerts by Stingray
- Method Test Prep (ACT/SAT)
- LearnItLive

Online Resources

GALE **COURSES**

AZ FREE:
• Job Search
• Business/People Profiles
• Minority Lists & Sales Leads
• E-mail Services
• Background Search
databases

ancestry

BadgerLink

Wisconsin's Online Library

pronunciator **Libby.**
Learn a new language!