

March Minutes of the Slinger Community Library Board
Monday, March 10, 2025

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:30 pm on March 10, 2025 in accordance with Notice of Meeting delivered to members on March 7, 2025.

Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
David Waterman		X-excused
Jane Hignite		X-excused
Beth Lighthizer	X	
Katherine Tobey	X	
Kent Voll	X	
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Also present:

Margaret Wilber, Village Administrator; Ken Reiser, Capital Campaign Chairman, Jeff Behrend Village Trustee, Lindy Fiste Circulation Librarian/Interim Director

I. Open for Public Comment: Nothing was shared during public comment.

II. Old Business

A. Capital Campaign Update – Ken Reiser

Ken gave an update to the Library Board on the sub-committees' work. PRA will finalize the conceptual design for the library in March as well as the Slinger Center. Once this is all approved PRA needs 2-3 weeks to complete the total presentation. This is anticipated to be ready mid- April. A few more meetings, site plan, interior rendering and a fly-thru will be developed by PRA, however this will come at an additional cost of \$6,750 for the library portion.

Motion by Lighthizer/Voll to approve the release of library reserve funds for payment to PRA in the amount of \$6,750. Motion carried.

B. Library Director Search Update – President Thiel

President Thiel informed the Board that an offer was made for the library director position. There is a verbal agreement with a start date of May 5, 2025. The offer is still to be processed and finalized by Human Resources.

III. New Business

A. Review and Action

i. Minutes of February 10, 2025 meeting

Motion by Voll/Moldenhauer to accept minutes with corrections. Motion carried.

ii. February 2025 Financial/Vouchers Report

Motion by Tobey/Lighthizer to accept vouchers as presented. Motion carried.

IV. Director's Report

A. Circulation and Library Use Statistics – February 2025

Monthly statistics 2024 vs 2025

February total circulations, digital (Hoopla & Libby) and physical were 8,330 with physical circulations at 6,362 and digital at 1,970. Physical circulations decreased* 2,443 items from February 2024. Digital circulations increased 178 items from February 2024. Patron count was 2,481 an increase of 277 patrons from February 2024.

**February 2024 a month long check out incentive was held*

B. Library Program Report – February 2025

Interim Director Fiste shared the February programming report.

C. LifeVac Equipment Donation

A donation was made so the library has a LifeVac system to use in case of a choking incident.

D. Library Collection Reorganization

Interim Director Fiste shared how the library collections have had a refresh. The library is now left to right – Adult, Young Adult, Juvenile, Children's. This was to have a straight forward flow for patrons as well as to highlight the most popular items and to bring to attention to items that patrons might not know about. The library staff is seeing a great response to the new placement of items.

E. Health/Wellness Kits

The library received grants from Aurora Health and Slinger Kiwanis for the purchase of health-related items. These items have become kits that are available for check out from our Library of Things Collection. There are 25 kits in this category and they are all ready to be checked out. The library will be doing some promotional social media marketing of these items and having an incentive check out for these items in May.

V. Closed Session

Go into closed session pursuant to authorization conferred by Wis. Stat. sec. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Staff compensation review, personnel job title)

Motion by Voll/Moldenhauer to go into closed session at 5:20 pm and include Margaret Wilber and Lindy Fiste. A roll call was taken. Yea's Thiel, Voll, Moldenhauer, Lighthizer, Tobey. Nay's: None. Passed Unanimously.

V. Return to Open Session and Take Action if Necessary

Motion by Lighthizer/Voll to return to open session at 5:55 pm. A roll call was taken. Yea's Thiel, Voll, Moldenhauer, Lighthizer, Tobey. Nay's: None. Passed Unanimously.

Motion by Voll/Moldenhauer to change Circulation Librarian's job title to Assistant Library Director/Circulation Librarian effective 3/11/2025. Motion carried.

Motion by Voll/Lighthizer to give a 5% increase in wages and a bonus to Youth Services Librarian, Cataloger and Assistant Library Director/Circulation Librarian based on additional work duties and going above and beyond expectations. Effective 3/11/2025. Motion carried.

V. Announcements:

- A. Next Meeting Date: Monday, May 12, 2025 at 4:30pm
April's meeting is cancelled. A special meeting may be called for end of April if determined necessary for the library expansion project by the Library Board President.

VI. Adjourn Meeting

Motion by Lighthizer/Tobey to adjourn meeting at 6:01 pm. Motion carried.

Respectfully Submitted,
Lindy Fiste, Circulation Librarian/Interim Director