



Slinger Community Library Board of Trustees
Village Board Room, located at 300 Slinger Rd
Monday, October 13, 2025 at 4:30pm

Agenda

A. Roll Call and Confirmation of Open Meetings Law

Marlyss Thiel	Jane Hignite	Kent Voll	Beth Lighthizer
David Waterman	Donna Moldenhauer	Katherine Tobey	

B. Open for Public Comment (Information will be received from the public; however, no action will be taken on such issues at this time.)

1. Ken Reiser – Slinger Community Campus Building Project Update

C. Approval of Previous Minutes – September 8, 2025 meeting

D. Approval of Financial/Vouchers Reports – September 2025

E. Director's Report

1. Circulation and Library Use Statistics
2. Library Program Report
3. Special Projects Reports
 - i. Policy Project
 - ii. SCL Strategic Planning update

F. Old/Unfinished Business and Action Theron

1. none

G. New Business and Action Theron

1. Monarch Agreement Amendment
2. 100 Extraordinary Women Donor Wall (New Library)

H. Announcements

1. Next Meeting Date: Monday, November 10, 2025 – 4:30 pm- Village Community Room

I. Adjourn Meeting

The Slinger Community Library Board of Trustees is an informed and dedicated group of citizens, who are committed to supporting, developing, and advancing the library for the benefit of all our patrons, staff, and our community.

This agenda was posted at Slinger Village Hall and Slinger Community Library on Friday, October 10, 2025. Notice was posted at Community Park, Slinger Post Office, and Slinger Piggly Wiggly.

Upon reasonable notice, efforts will be made to accommodate person with disabilities requiring special accommodations for attendance at the meeting. For additional information and to request services, contact the Library Director at (262) 644-6171

It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Slinger may be in attendance at the above-noted meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above.

Memo

To: Slinger Community Library Board of Trustees

From: Nicole Mszal Library Director & Lindy Fiste Assistant Library Director

Date: Friday, October 10

Re: Agenda for Monday, October 13, 2025

A. Public Comment

- Ken Reiser – Building Campaign Committee Chair: Update on the building campaign.

E. Director's Report

1. Circulation and Library Use Statistics- September 2025

Monthly statistics 2024 vs 2025:

Physical circulation is up by 26, and digital circulation is up by 3.

Monthly statistics previous month vs current:

Physical circulation in September decreased by 302 from August, and digital circulation decreased by 29.

We had 144 less patrons than the previous month, and 164 more patrons from last year.

Please see the August Slinger Library Statistics supporting documents for more details.

2. See supporting documents for September 2025 Programming from Natalie

3. Special Project Reports

i. Policy Project – Policies to consider today:

- Food & Beverage Policy
- Library Rules of Conduct
- Unattended Children
- Disruptive Children

ii. SCL Strategic Planning Update – Survey is live! Please take it today! And pass out flyers to the community!

VI. Old/Unfinished Business

None

VII. New Business

1. Monarch passed an amendment to the joint agreement which needs to be approved and signed by the libraries. Amendment requests that when libraries are undergoing large-scale projects or other technology updates, a request for services form is filled and submitted to the IT department with certain amounts of notices. See attached materials for more information.

2. Consideration of donor wall for 100 Extraordinary Women fundraising – architect will create a rendering for an unveiling in January. The 100 EX committee would like the library board's approval on which design to move forward with. See attachments for further information.

September Minutes of the Slinger Community Library Board
Monday, September 8, 2025

The meeting of Slinger Community Library Board of Trustees of the Village of Slinger was called to order by Library Board President Marlyss Thiel at 218 Slinger Road, Slinger, WI at 4:30 pm on September 8, 2025 in accordance with Notice of Meeting delivered to members on September 5, 2025.

A. Roll Call and Confirmation of Open Meetings Law:

	<u>Present</u>	<u>Absent</u>
Marlyss Thiel	X	
Donna Moldenhauer	X	
David Waterman		X-excused
Jane Hignite	X	
Beth Lighthizer		X-excused
Katherine Tobey	X	
Kent Voll		X-excused
	4	3

Also present:

Margaret Wilber, Village Administrator; Ken Reiser, Capital Campaign Chairman, Scott Stortz Village President, Nicole Mszal Library Director, Lindy Fiste Assistant Director/Circulation Librarian

B. Open for Public Comment: Ken Reiser shared that Phase II, the fundraising stage, is off to an excellent start and it is well underway.

C. Approval of Previous Minutes – August 11, 2025 Minutes

Motion by Tobey/Moldenhauer to approve the minutes as presented. Motion carried.

D. Approval of Financial/Vouchers Reports – August 2025

Discussion was had and Director Mszal answered questions.

Motion by Moldenhauer/Hignite to approve the Financial/Vouchers reports as presented.

Motion carried.

E. Director's Report

1. Circulation and Library use statistics – discussion was had.
2. Library Program report – discussion was had.
3. Special Projects reports – Director Mszal passed out "Guidelines to Roles & Responsibilities in Wisconsin's Public Libraries" document from the DPI
 - i. Policy project – Director Mszal shared that next month she will present a list of expired policies for board discussion.
 - ii. SCL Strategic Planning Update – Director Mszal has met with the Strategic planning committee. Projects have been assigned and a second meeting is already planned. This project is moving along well.

F. Old/Unfinished Business and Action Theron

1. None

G. New Business and Action Theron

1. 2026 Library Budget

i. Staff wages- Director Mszal gave a brief overview on the 2026 budget. The budget remains closely the same as 2025 but does include wage increases for staff in keeping up with the cost of living.

- ii. 2026 Budget Approval -

Motion by Tobey/Hignite to approve the 2026 budget as presented with a 3% wage increase for employees. Motion carried.

H. Announcements

1. Next meeting Date: Monday, October 13, 2025 – 4:30 pm Village Board Room

I. Adjourn Meeting

Motion by Tobey/Moldenhauer to adjourn meeting at 5:34 pm. Motion carried.

Respectfully Submitted,

Lindy Fiste, Assistant Director/Circulation Librarian

Monthly Deposit 2025							
Slinger Community Library Total Monthly Deposit (minus sales Tax)							
January	\$ 419.90	April	\$ 903.90	July	\$ 348.89	Oct	\$ 76.87
February	\$ 522.82	May	\$ 338.33	August	\$ 461.56	Nov	\$ -
March	\$ 315.57	June	\$ 475.96	Sept	\$ 767.80	Dec	\$ -
						Total	\$ 4,631.60

Fines/Fees Monthly Deposit		Services Monthly Deposit		Donations Monthly Deposit			
<i>Late fines (other libraries), lost item fees, missing pieces, replacement costs</i>		<i>Copies - Faxing - Replacement Cards - Coffee Snacks</i>			<i>Regular</i>	<i>Building & Offset</i>	<i>Other</i>
January	\$ 263.57	January	\$ 164.54	January	\$ -	\$ -	\$ -
February	\$ 212.23	February	\$ 219.52	February	\$ 100.00	\$ -	\$ -
March	\$ 139.83	March	\$ 175.74	March	\$ -	\$ -	\$ -
April	\$ 111.32	April	\$ 307.38	April	\$ 485.20	\$ -	\$ -
May	\$ 119.79	May	\$ 218.54	May	\$ -	\$ -	\$ -
June	\$ 141.44	June	\$ 334.52	June	\$ -	\$ -	\$ -
July	\$ 136.34	July	\$ 212.55	July	\$ -	\$ -	\$ -
August	\$ 166.93	August	\$ 294.63	August	\$ -	\$ -	\$ -
September	\$ 113.50	September	\$ 154.30	September	\$ -	\$ -	\$ 500.00
October	\$ 12.51	October	\$ 64.36	October	\$ -	\$ -	\$ -
November	\$ -	November	\$ -	November	\$ -	\$ -	\$ -
December	\$ -	December	\$ -	December	\$ -	\$ -	\$ -
Total	\$ 1,417.46	Total	\$ 2,146.08	Total	\$ 585.20	\$ -	\$ 500.00

SCL Fine Free 9/1/2023

*IEEE Grant Last 1/2 pymt Sept

Board Report - YTD Expense Summary For:

Sep-25

Budget Category	Full Budget Code	Debit Amount	Credit Amount	Remaining Budget	% of Budget Used	Annual Budget
Library Supplies & Exp	230-55110-300-000	\$2,444.11		\$205.89	92.2%	\$2,650.00
Library Central Services	230-55110-310-000	\$15,218.54		\$15,216.46	50.0%	\$30,435.00
Library Programs	230-55110-320-000	\$2,413.62	\$23.99	\$3,260.37	42.3%	\$5,650.00
Library Marketing	230-55110-325-000	\$797.66		\$852.34	48.3%	\$1,650.00
Library Training	230-55110-330-000	\$1,019.21		\$1,980.79	34.0%	\$3,000.00
Library Repair & Maint	230-55110-350-000	\$63.27		\$236.73	21.1%	\$300.00
Library Central SVC-BLDG	230-55110-530-000	\$23,846.96		\$23,849.04	50.0%	\$47,696.00
Contracted Service Payments	230-55110-726-000	\$22,486.45		-\$6,832.45	143.6%	\$15,654.00
Library Technology	230-55110-830-000	\$7,816.27	\$131.78	-\$4,684.49	256.1%	\$3,000.00
Books & AV	230-55110-800-000	\$22,118.69	\$523.06	\$15,683.54	57.9%	\$37,279.17
Capital Outlay	230-55110-810-000	\$20,087.00		-\$20,087.00		\$0.00
Grand Total		\$118,311.78	\$678.83	\$29,681.22	79.9%	\$147,314.17

Board Report - Monthly Expense Detail For:

Sep-25

Budget Category	Full Budget Code	Vendor	Item Description	Debit Amount	Credit Amount
Library Supplies & Exp	230-55110-300-000	Amazon	Office Supplies	\$102.59	
			general supplies	\$61.02	
Library Supplies & Exp Total	230-55110-320-000			\$163.61	
Library Programs		Amazon	craft supplies	\$34.97	
		Sipplie Hippie	Program	\$9.72	
		Costco	program supplies	\$37.97	
		TPT	programming supplies	\$3.17	
Library Programs Total				\$85.83	
Library Training	230-55110-330-000	Natalie M	travel expenses - YS training event	\$78.40	
		Extension UW	Real Colors Workshop	\$270.00	
Library Training Total				\$348.40	
Books & AV	230-55110-800-000	Ingram	CH/YA Books	\$225.61	
			LP	\$94.15	
		Amazon	AD Fic/Non-Fic	\$609.56	
			Dvds	\$115.81	
			puzzles	\$69.97	
			replacement items	\$32.39	
		Hulu	roku - monthly charge	\$17.92	
		Netflix	roku-monthly charge	\$8.43	
		Hoopla	Digital Services	\$279.87	
		Walmart	LOT Storage	\$11.58	
			Dvds	\$26.95	

Budget Category	Full Budget Code	Vendor	Item Description	Debit Amount	Credit Amount
Books & AV	230-55110-800-000	Cuisinart	Replacement Lid - LOT	\$32.92	
		IEEE Grant	IEEE Grant		\$500.00
Books & AV Total				\$1,525.16	\$500.00
Capital Outlay	230-55110-810-000	Sweeney	Professional Services August	\$5,000.00	
Capital Outlay Total				\$5,000.00	
Grand Total				\$7,123.00	\$500.00

230-00-55110-101-000 Salary/Wages - September 2025				
& 102, 104, 130, 132, 133				
Date	Description	YTD Actual	2025 Budget	% Used
6/30/2025	F/T Wages	\$ 62,417.31	\$ 116,321.00	53.66%
6/30/2025	P/T Wages (w/benefits)	\$ 38,319.63	\$ 61,341.00	62.47%
6/30/2025	P/T Wages	\$ 59,167.12	\$ 59,050.00	100.20%
6/30/2025	Library S/ Security Tax	\$ 12,738.02	\$ 18,041.00	70.61%
6/30/2025	Library Retirement	\$ 5,593.80	\$ 12,286.00	45.53%
6/30/2025	Library Benefits	\$ 3,716.85	\$ 53,514.00	6.95%
Total		\$ 181,952.73	\$ 320,553.00	56.76%

2025 Library Investment Accounts - September 2025

***Building & Offset Reserves - Interest 2%**

Balance: \$ 300,009.34

(Money Market acct)@ Forte Bank

Capital offset funds received from Washington

County require a 50/50 match & intended for capital expenditures.

CD Totals: \$ 201,053.01

Total of All Investment Accounts -

Balance: \$ 501,062.35

Cash & Investments- Funds made up of our operating costs and unused funds from previous years.

Balance: \$ 268,586.61

Updated: 10/9/2025 NLM

* 8/14/2025: County deposit \$6,234.50

8/22/2025: Transfer to Slinger Community Foundation
\$100,000

8/29/2025: August interest \$585.59

9/30/2025: Sept. interest \$525.12

SCL CD's

Certificate H - at Forte Bank

15-month CD renewed on 12/5/2024

Latest Interest on 9/10/25: \$292.37

Interest Rate: 4.00%

Maturity Date: March 11, 2026

Balance: \$ 29,291.21

Certificate J - at Forte Bank

15-month CD opened on 8/30/2024

Lastest Interest on 8/29/2025: \$1,257.63

Interest Rate: 4.5%

Maturity Date: November 30, 2025

Balance: \$ 112,135.40

Kiwanis

Certificate M - at Forte Bank

21-month CD opened on 12/20/2024

Latest Interest on 9/19/25: \$301.04

Interest Rate: 3.75%

Maturity Date: 9/20/2026

Balance: \$ 32,150.43

FOSL

Acct Num: 66565

Certificate N - at Forte Bank

15 month CD renewed 5/14/2025

Latest Interest 8/13/2025: \$257.27

Interest Rate: 3.75%

Maturity Date: August 14, 2026

Balance: \$ 27,475.97

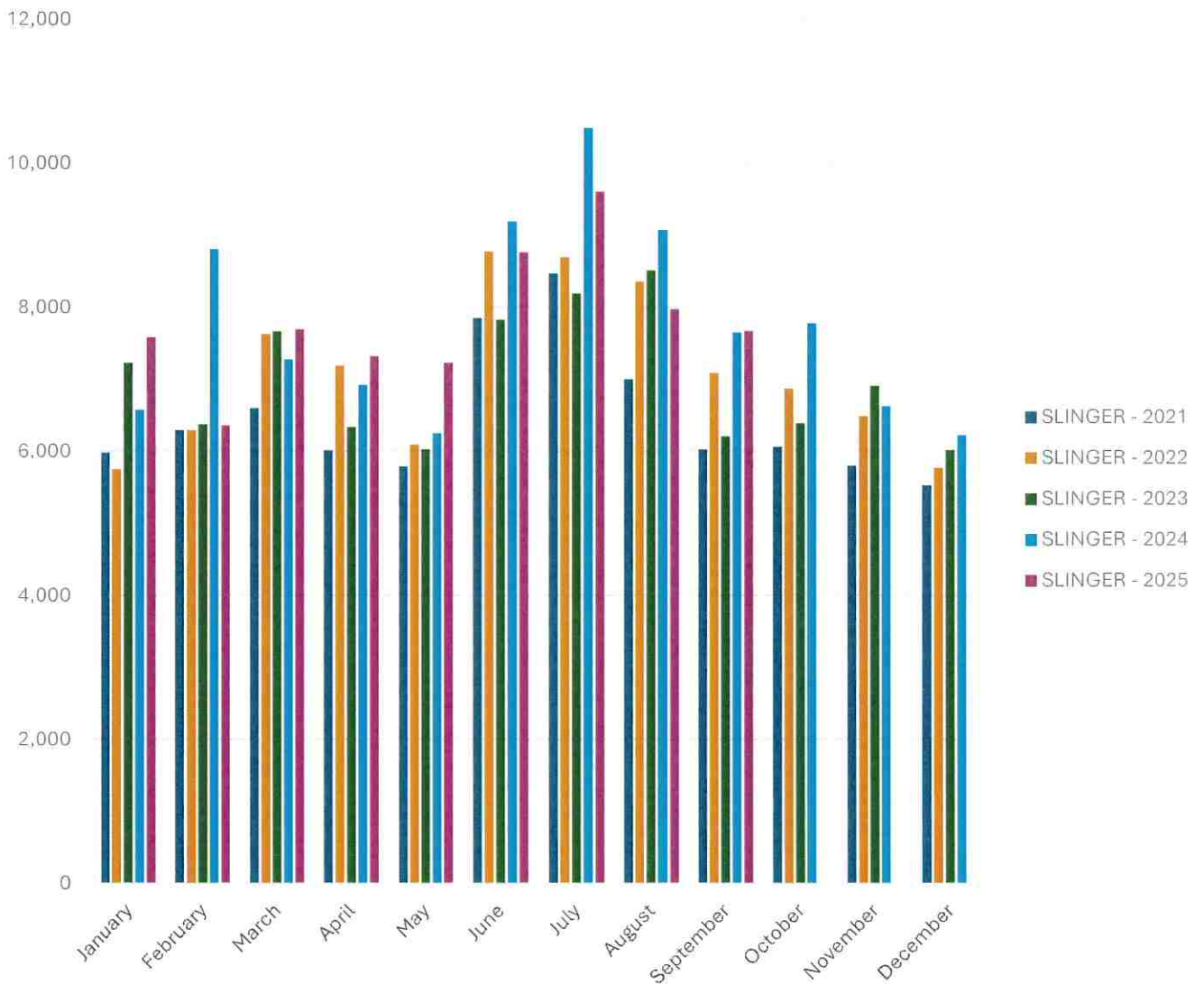
September Slinger Library Statistics

	2023		2024		2025	
Circulation Activity	Month	Yr End	Month	Yr End	Month	YTD
Number of Days Open	24	295	24	297	24	224
Patron Count	2,132	28,637	2,892	33,720	3,056	27243
New Cards Issued	24	386	104	533	41	310
Physical	Month	Yr End	Month	Yr End	Month	YTD
Items Checked Out	6,209	83,715	7,652	92,873	7,678	70230
Items Checked In	5,550	72,831	7,160	85,411	7,124	64267
Holds Placed	1,620	21,595	2,075	23,057	2,059	18877
Library of Things Check Outs (LOT)	140	1,850	214	2,781	269	2364
Digital	Month	Yr End	Month	Yr End	Month	YTD
Libby & Overdrive Checkouts	1,487	16,861	1,750	20,047	1,750	17558
Hoopla	167	2,271	174	2,055	177	1579
Databases	Month	Yr End	Month	Yr End	Month	YTD
Ancestry.com Logins	42	319	0	94	0	2
Universal Classes	NA	NA	242	4,136	97	952
Transparent Lang.(Pronunciator Exp2023)	0	NA	78	262	4	78
Breakdown of Check Out Numbers	Month	Yr End	Month	Yr End	Month	YTD
Slinger	2,408	35,202	3,267	40,270	3383	30681
Wash Co Non Lib	3,136	41,980	3,592	44,639	3538	33080
Wash Co Cities	533	4,752	575	5,830	603	5073
Outside Wash Co	132	1,768	218	2,134	148	1362
Total Circulation Digital & Physical	Month	Yr End	Month	Yr End	Month	YTD
	7,696	102,667	9,576	114,975	9599	89141
Interlibrary Loan Activity-WISCAT	Month	Yr End	Month	Yr End	Month	YTD
Borrower - Requests from SL Patrons	14	138	16	163	14	188
Lender - Requests from other libraries	2	40	3	35	3	34

Library Programming	Month	Yr End	Month	Yr End	Month	YTD
Adults	10	97	8	118	5	55
Adult Program Attendance	91	895	55	1,163	46	523
Adult Self Directed Programs	0	2	0	4	1	7
Adult Self Directed Participation	0	195	0	57	29	130
Family/All Age Programs	na	na	na	na	1	25
Family/All Age Attendance	na	na	na	na	24	1139
All Age Self Directed Programs	na	na	na	na	4	24
All Age Self Directed Participation	na	na	na	na	221	1651
Teen Programs	5	50	6	46	3	33
Teen Program Attendance	51	313	63	717	59	399
Teen Self Directed Programs	0	0	0	0	1	2
Teen Self Directed Attendance	0	0	0	0	7	10
Childrens Programs	17	209	18	205	12	86
Childrens Programs Attendance	237	3,399	281	3,356	402	2423
Childrens Self Directed Programs	12	138	13	121	1	11
Childrens Self Directed Attendance	114	2,101	185	3,319	125	1408
Other Library Services Offered	Month	Yr End	Month	Yr End	Month	YTD
Wifi Logins	586	7,269	738	6,247	662	5131
Internet Logins	111	1,120	122	1,307	114	1030
PAC Logins	1,328	17,822	1,170	15,840	936	9549
Other Library Statistics	Month	Yr End	Month	Yr End	Month	YTD
Community Meetings	3	110	5	42	1	17
Community Meetings Attendance	30	402	63	492	12	156
Facebook Reach	1,531	47,891	5,453	57,928	2,830	27587
Website Visits	21,049	137,961	8,145	175,922	7,766	100565
Number of Volunteers	0	50	0	45	8	11
Volunteer Hours	0.00	61.00	0.00	61.00	16	22.5
Reference Statistics	Month	Yr End	Month	Yr End	Month	YTD
Reference Questions	165	2,193	222	2,830	194	2249
Computer & Technology Assistance	18	461	37	464	63	476

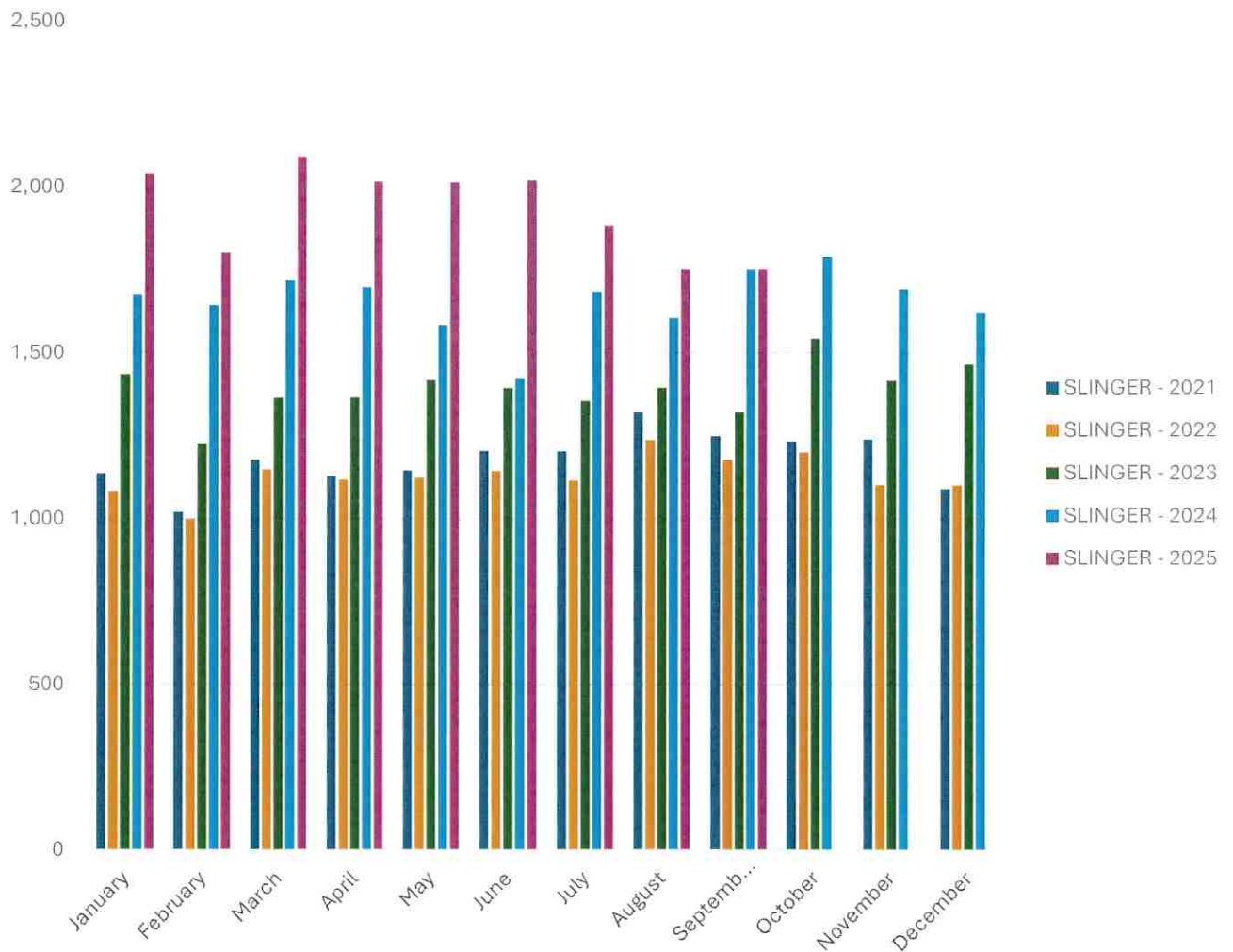
Sum of Physical Library						
		SLINGER				
Month		2021	2022	2023	2024	2025
January		5,984	5,748	7,226	6,575	7,583
February		6,295	6,289	6,377	8,805	6,360
March		6,602	7,621	7,668	7,275	7,692
April		6,016	7,187	6,338	6,925	7,320
May		5,793	6,092	6,031	6,252	7,228
June		7,851	8,774	7,829	9,189	8,761
July		8,470	8,693	8,190	10,489	9,604
August		7,000	8,351	8,509	9,073	7,974
September		6,026	7,085	6,209	7,652	7,672
October		6,066	6,870	6,393	7,781	
November		5,803	6,488	6,913	6,631	
December		5,532	5,769	6,019	6,226	
Grand Total		77,438	84,967	83,702	92,873	70,194

Physical Material Circulation by Month and Year

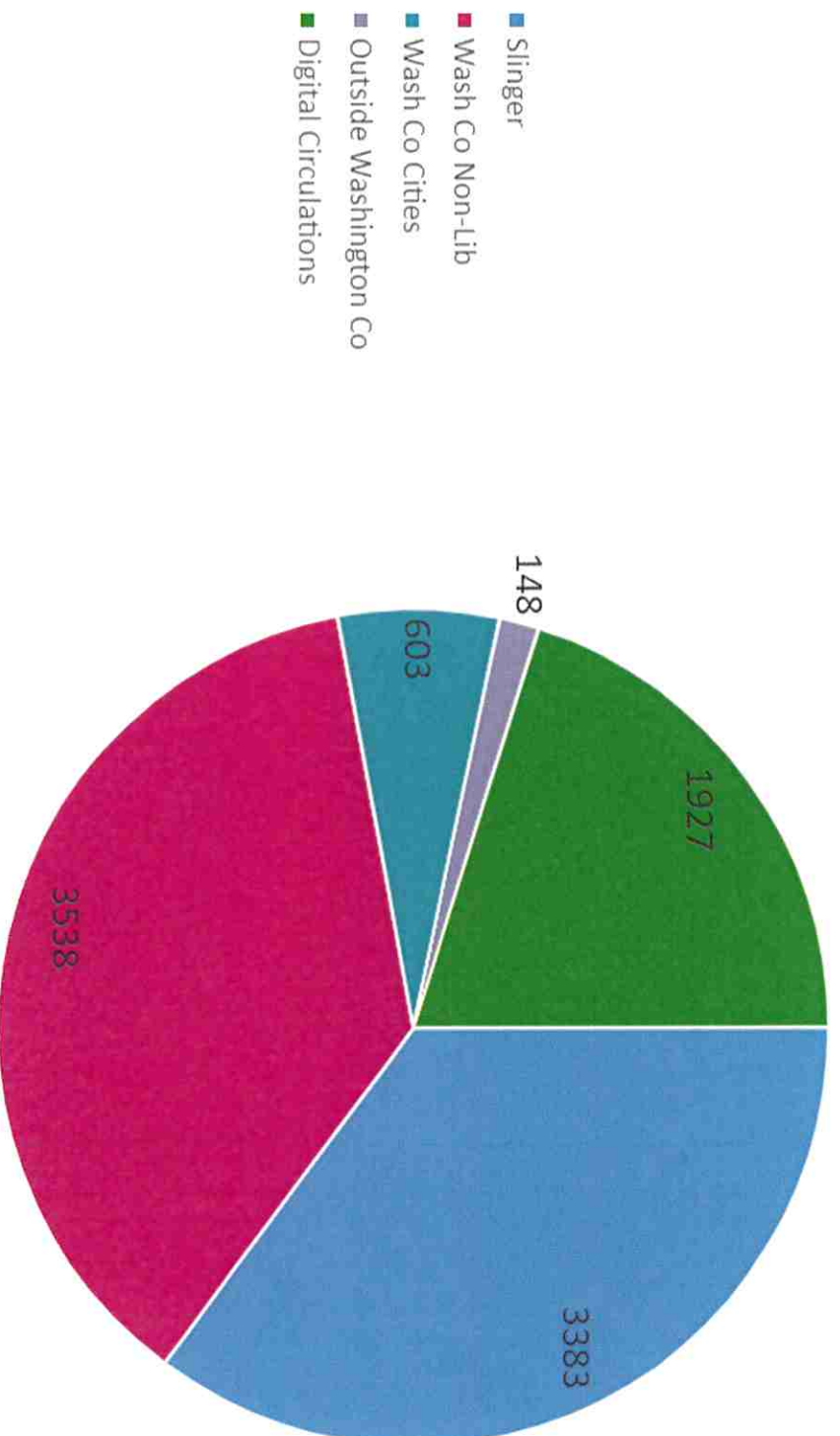


Sum of OverDrive (Library SLINGER)						
Month	2021	2022	2023	2024	2025	
January	1,136	1,082	1,435	1,675	2,038	
February	1,020	998	1,227	1,642	1,800	
March	1,178	1,147	1,364	1,719	2,088	
April	1,129	1,117	1,365	1,696	2,016	
May	1,145	1,122	1,417	1,583	2,014	
June	1,204	1,143	1,393	1,424	2,020	
July	1,203	1,114	1,355	1,683	1,882	
August	1,320	1,237	1,394	1,604	1,750	
September	1,249	1,178	1,320	1,750	1,750	
October	1,233	1,199	1,543	1,790		
November	1,240	1,101	1,416	1,692		
December	1,090	1,100	1,465	1,622		
Grand Total	14,147	13,538	16,694	19,880	17,358	

OverDrive Circulation by Month and Year



September 2025 Checkouts



Programs Report compiled by Youth Services Librarian Natalie Maksimuk

September 2025

Adult Programs	5	All-Age/Family Programs	1
Adult Program Attendance	46	All-Age Program Attendance	24
Adult Self-Directed Programs	1	All-Age Self-Directed Programs	4
Adult Self-Directed Participation	29	All-Age Self-Directed Participation	221

Children's Programs	12	Teen Programs	3
Children's Program Attendance	402	Teen Program Attendance	59
Children's Self-Directed Programs	1	Teen Self-Directed Programs	1
Children's Self-Directed Participation	125	Teen Self-Directed Participation	7

September Program Highlights

We have been keeping very busy at the library this month! September is Library Card Sign-Up Month, and we had 39 new card applicants and another 20+ new LOT sign-ups! We also had several activities for current library cardholders to participate in throughout the month. During September, I visited Slinger-area 1st Graders to talk about getting their first library cards and what all the library has to offer in addition to books. The chocolate fountain in the LOT was a huge takeaway from these visits as we have had several children asking about its availability recently. We are hosting two First Grade Library Nights in early October to welcome these children to the library when they sign up for their cards.

Lil' Bookworms story time has been hugely popular, and it has been great to see new faces each week. Our first Sippie Hippie story time was also a great success with 29 attendees. Afternoon Adventurers also had a lot of new faces, and we had some fun art activities this month including different drawing challenges and creating flying pipe cleaner dragons. Turnout for Teen Thursdays is setting new records for attendance week by week! Our last September group had 23 teens making tile coasters, and that was immediately topped the following week with a few additional participants for a painting activity.

Our family event this month was "Roll With Us" a bike safety program collaborating with the Slinger PD & Parks & Rec. The chief went over bike safety, then the kids navigated a bike course in the DPW garage, followed by snacks and decorating bike license plates in the Library Gather Room.

Coming in October

The FOSL Silent Auction is October 13-24, so we're hoping all of these new program kids will bring their parents and find some fun things to bid on! I have a lot of collaborations

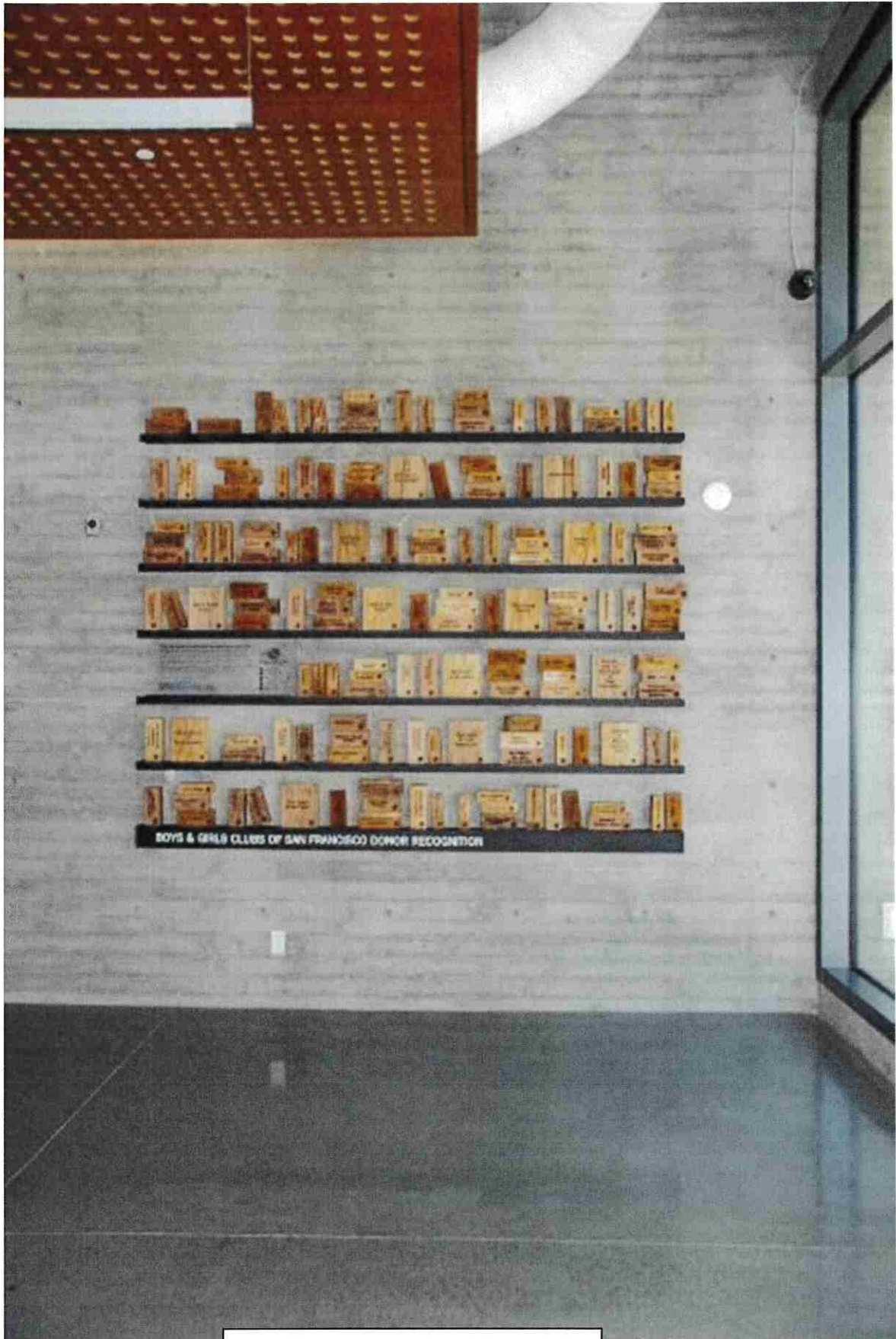
planned for October to help fill in the gaps instead of pausing the programs and losing our positive momentum while the Gather Room is unavailable. By the time the board has met, we have already had two fantastic Lil' Bookworms programs—one with the Slinger Fire Department and one of their trucks, and one with the Slinger Police Department with Chief Arendt reading a story and then showing off a squad car with one of the PD officers. Both programs saw 60+ in attendance, and we had great weather for the children and families to explore the emergency vehicles. Our partnership with the PD is continuing through October as they will host Afternoon Adventurers and Teen Thursday during one of the Silent Auction weeks, taking myself and program participants on a tour of the PD and Q&A sessions with the officers. Lil' Bookworms will be off-site at Sippie Hippie for one week, followed by the Village Board Room and story time with Village President Stortz.

We'll wrap up spooky season with a table at the Parks & Rec Trail of Treats on Saturday, Oct. 25 and Halloween-themed activities for all three age group programs the last week of October. If you're interested, we have been sharing photos of the collaboration programs on our social media pages!

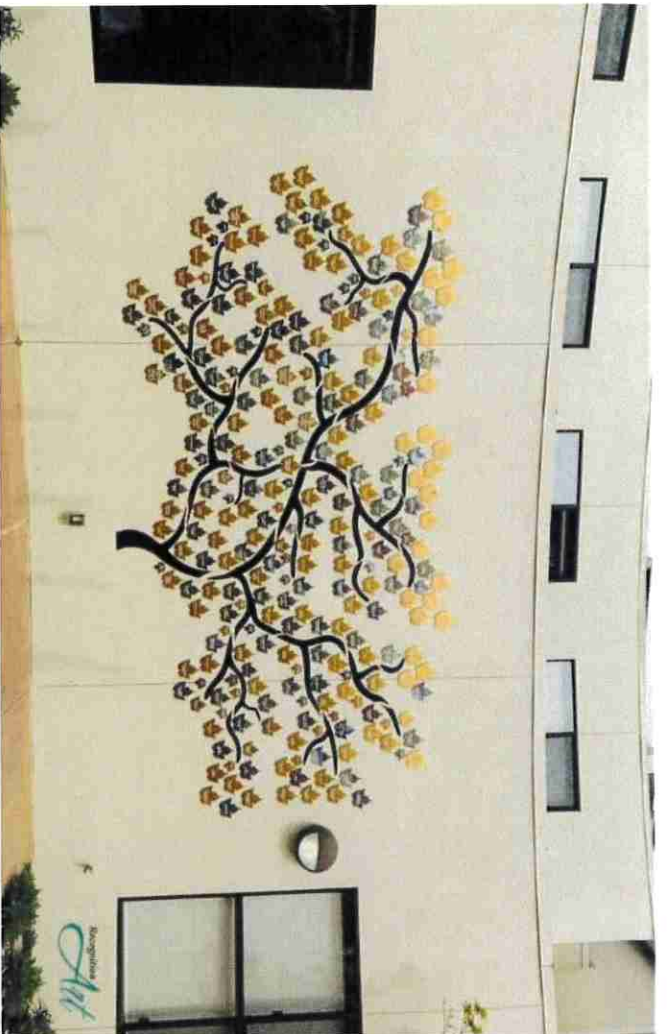
Recognition
ART

First choice – book spines





2nd choice Book Shelf Design



3rd choice Tie – Tree design